



Erasmus+ Programme

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
Universidade de Vigo	E VIGO 01	Amelia Rodríguez Piña, Manager of the International Office ori@uvigo.es +34 986 813 550	www.uvigo.es
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497420 Academic contact: prof. A. Gasparetto (Engineering) Alessandro.gasparetto@uniud.it Academic contact: prof. R. Londero (languages) Renata.londero@uniud.it	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta a courses held in english: http://www.uniud.it/international-area

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Total number of students/months	
					SMS	SMT
E VIGO01	I UDINE01	529; 521	Industrial Management Engineering; Mechanical engineering	1 st ; 2 nd	1/5	
I UDINE01	E VIGO01	529; 521	Industrial Management Engineering; Mechanical engineering	1 st ; 2 nd	1/5	
E VIGO01	I UDINE01	222	Languages and Philological Sciences	1 st	2/20	
I UDINE01	E VIGO01	222	Languages and Philological Sciences	1 st	2/20	

FROM	TO	Subject area code	Subject area name	Total number of staff/days	
				STT ¹	STA ²
E VIGO01	I UDINE01	529; 521	Industrial Management Engineering; Mechanical engineering	1/5	
I UDINE01	E VIGO01	529; 521	Industrial Management Engineering; Mechanical engineering	1/5	

E VIGO01	I UDINE01	222	Languages and Philological Sciences	1/5	
I UDINE01	E VIGO01	222	Languages and Philological Sciences	1/5	

1. Staff Mobility for training
2. Staff Mobility for teaching

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E VIGO01		SPANISH	ENGLISH	B1	B1
I UDINE01		Italian	English (engineering)	Not required (engineering)	
		Italian	Spanish (languages)	B1 (languages)	

-At the University of Udine: Courses held in english can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
E VIGO01	May 31 st	October 15 th
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

2. I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). I UDINE01 cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
4. I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
5. Erasmus Incoming student at I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student

2. The receiving institution will send its decision within 1 week.
3. A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or changes in the data set above can be amended annually if communicated before November 30th. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	E VIGO01	I UDINE01
WWW for Incoming Students	http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/index.html	http://www.uniud.it/international-area/incoming-mobility
Course Catalogue	http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/uvigo/titulacions.html https://seix.uvigo.es/docnet-nuevo/guia_docent/	general course catalogue: http://www.uniud.it/didattica/facolta courses held in english: http://www.uniud.it/international-area
Housing	http://uvigo.es/accommodation	http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
Visa Information	http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/visados_	http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-


	permiso_residencia.html	residence-permit?lingua=eng
Insurance Information	http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/cobertura_sanitaria.html	At the University of Udine: Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period. Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.
Students and Staff with disabilities	http://extension.uvigo.es/extension_en/discapacidade/	

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E VIGO01	Manuel Fernández Iglesias Vicerrector de Extensión Universitaria y Relaciones Internacionales.	8/1/2014	
I UDINE01	Vice rector for International Mobility prof. M. Ballerini	31/10/13	Monica Ballerini 