

European Commission



University of Udine

Erasmus + Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2020²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in English: http://www.uniud.it/international-area
UNIVERSIDAD DE MURCIA	E MURCIA01	Administrative contact: International Relations Office	www.um.es www.um.es/internacio

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Edificio Rector Soler, Campus de Espinardo 30100 Murcia, Spain</p> <p><i>Outgoing students and bilateral agreements:</i> Tel: +34868884325 Fax: +34868884130 Email: erasmus@um.es</p> <p><i>Incoming students:</i> Tel: +34868884074 Fax: +34868884130 Email: incoming@um.es</p>	<p>nales http://erasmus.um.es</p>
	I UDINE01	<p>Professor/departmental coordinator:</p> <p>Giuseppina PERUSINI giuseppina.perusini@uniud.it DIBE - DIPARTIMENTO DI STORIA E TUTELA DEI BENI CULTURALI</p>	
	E MURCIA01	<p>Academic coordinator:</p> <p>Maria de la Concepción de la Peña Velasco Fac. Letras, Campus de La Merced velasco@um.es</p>	

B. Student Mobility numbers⁵ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle or undergraduate]	Study cycle [2 nd cycle or postgraduate]	Study cycle [PhD or doctoral cycle]	Number of student	Duration of stay for each students [number of months]
I UDINE01	E MURCIA01	227 History of art	X	X	X	1	10

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

E MURCIA01	I UDINE01	227 History of art	X	X	X	1	10

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	E MURCIA01	227	History of art	To be defined	1
E MURCIA01	I UDINE01	227	History of art		

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian		A1	
E MURCIA01		Spanish		A2	B2

- Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

E. Additional requirements

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

The University of Murcia will not be able to accept incoming students from subject areas not covered by this bilateral agreement. However, students can enroll in any extra subject from other subject areas provided that: 1) they do not represent the majority of the Learning Agreement, 2) the academic advisor is in agreement with the Learning Agreement prior to the arrival of the student. We will only be able to accept students for Master degrees if the bilateral agreement includes this level.

The University of Murcia has adapted its facilities in order to allow access to people with disabilities. Furthermore, there is an office, within the University, which provides guidance and assistance to students with disabilities and special needs. Some of the services they render include the following: access to adapted computers, technical support, academic support, and psychological help. Incoming students in need of special support should inform the International Relations Office during the application procedure.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
E MURCIA01	30 th June	30 th November

2. The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).

3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).

4. The I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter. The University of Murcia, as receiving institution, will send its decision within 3 weeks

5. Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student.

A Transcript of Records will be issued by the University of Murcia as receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
E MURCIA01	See table below.

Grades in Spain follow the assessment scale as seen in the table below:

GRADE CONVERSION CHART			
Spanish Grading Scale		ECTS Grading Scale	
9-10 MH	Matrícula de Honor	A	Excellent with Distinction
9-10 SB	Sobresaliente	A	Excellent
8-8,9 NT	Notable	B	Very Good
7-7,9 NT	Notable	C	Good
6-6,9 AP	Aprobado	D	Satisfactory
5-5,9 AP	Aprobado	E	Sufficient
<5	Suspenso	F	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
E MURCIA01	VIMUR Email: vimur@um.es	https://erasmus.um.es

3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

All incoming students will be required to have the University of Murcia insurance when they register at the corresponding Faculty. The insurance costs 6 € and it covers for accidents and third party responsibility.



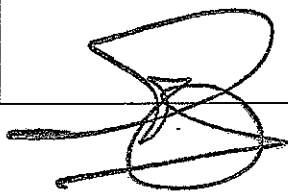

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
E MURCIA01	VIMUR Email: vimur@um.es	https://erasmus.um.es

H. Signature of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷	Stamp
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	2/12/13		
E MURCIA01	Prof. Gaspar Ros Berruezo, Vice- Chancellor for Research and Internationalisation	2/12/2013		

⁷ Scanned signatures are accepted