

# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement

2014/2015 – 2020-2021<sup>2</sup>  
between programme countries

[Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>University of Pécs (UP) Faculty of Adult Education and Human Resource Development</b>  represented by Prof. Dr. József Bódis Rector	HU PECS01	Institutional Erasmus coordinator: Ms. Judit Németh Directorate for Academic Affairs Address: 7622 Pécs, Vasvári Pál u. 4. Hungary <a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> tel.+3672 501 500/12411 fax. +36 72 501 626	<a href="http://www.erasmus.pte.hu">www.erasmus.pte.hu</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

address: 7622 Pécs, Vasvári P. u. 4. institutional ID: FI 58544 VAT number: 15329798-2- 02 bank account: Hungarian State Treasury10024003- 00282716-00000000		Administrative (Faculty) Erasmus coordinator: Ms Éva Mazzag Address: 7633 Pécs, Szántó Kovács János u. 1/b, Hungary <u>erasmus@feek.pte.hu</u> Tel.: +36 72 501 500/22517 Fax: +36 72 251 100	<a href="http://feek.pte.hu/feek_pte_hu_PTE_FEEK_English">http://feek.pte.hu/feek_pte_hu_PTE_FEEK_English</a>
		Academic (Departmental) coordinator: Ms Éva Mazzag Address: 7633 Pécs, Szántó Kovács János u. 1/b, Hungary <u>erasmus@feek.pte.hu</u> Tel.: +36 72 501 500/22517 Fax: +36 72 251 100	<a href="http://feek.pte.hu/feek_pte_hu_PTE_FEEK_English">http://feek.pte.hu/feek_pte_hu_PTE_FEEK_English</a>
<b>UNIVERSITY OF UDINE</b> <i>International Relations and  Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	<b>I UDINE01</b>	Institutional Erasmus coordinator: <u>Claudia.schileo@uniud.it</u> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service <u>iss@uniud.it</u> incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497	<a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a> general course catalogue: <a href="http://www.uniud.it/didattica/facolta">http://www.uniud.it/didattica/facolta</a> courses held in english: <a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a>
		Administrative (Faculty) coordinator: Prof. Neil Harris Email: <u>neil.harris@uniud.it</u> Tel. ++39.0432.556615	
		Academic (Departmental)	

		coordinator:	
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## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] +	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
HU PECS01	I UDINE01	322	Information Library Science	1, 2	2 students 2 x 5 months	
		312	Sociology and Cultural Studies	1, 2	2 students 2 x 5 months	
I UDINE01	HU PECS01	322	Information Library Science	1, 2	2 students 2 x 5 months	
		312	Sociology and Cultural Studies	1, 2	2 students 2 x 5 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching	Staff Mobility for Training *	
					[total number of days of teaching periods or average duration*]	
HU PECS01	I UDINE01	322	Information Library Science	2 x 5 days (Min 2 days)	2 x 5 days (Min 2 days)	

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

		312	Sociology and cultural studies	2 x 5 days (Min 2 days)	2 x 5 days (Min 2 days)
I UDINE01	HU PECS01	322	Information Library Science	2 x 5 days (Min 2 days)	2 x 5 days (Min 2 days)
		312	Sociology and cultural studies	2 x 5 days (Min 2 days)	2 x 5 days (Min 2 days)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU PECS01	322,312	HU	EN	B2	B2
I UDINE01	322,312	IT	EN	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each Institution.

### D. Additional requirements

#### HU PECS01:

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- UP welcomes students and staff with disabilities and provides information and assistance. Learn more at <http://www.erasmus.pte.hu>
- Services for incoming students:
  - Orientation Day is organized for international students each semester where students get information about the university in general, administrative issues, student activities, the Hungarian language course, and other services.

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- o The ESN mentor system ensures the acculturation of foreign students by organizing a series of cultural and leisure activities.
- o Hungarian language (and culture) courses are offered for incoming students during the semesters
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by an UP contact person – is required.

**At the University of Udine:**

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

<http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU PECS01	Nomination deadline: 1 May; Application deadline for Incoming students: 15 May	Nomination deadline: 1 November; Application deadline for incoming students: 15 November
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

## F. Information

### 1. Grading systems of the institutions

#### HU PECS01

Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to:

a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1),

b) a three-grade scale: excellent (5), satisfactory (3), fail (1). (2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed and in the academic records the note 'not completed' is registered

Institution [Erasmus code]	WEB PAGE
I UDINE01	<a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 500/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus

Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 500/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
I UDINE01		<p><b><u>At the University of Udine:</u></b> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>

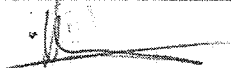


#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 500/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
I UDINE01		<a href="http://www.uniud.it/International-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/International-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a>

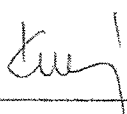
#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature and Seal <sup>7</sup>
HU PECS01	Dr. József Bódis, Rector	2014/2014	
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini	5.11.14	 

Countersigners for University of Pécs:

2. u  
name  
professional countersigner

**Attila Lengvárszky**  
**Director**

  
name  
financial countersigner

**Krutki Józsefné dr.**  
**gazdasági főigazgató**

<sup>7</sup> Scanned signatures are accepted



**Institutional Key Data 2014-2020****Erasmus Programme**

<b>NAME OF THE INSTITUTION</b>	<b>University of Pécs</b>
<b>ERASMUS ID CODE</b> <b>Erasmus Charter Number</b>	<b>HU PECS01</b> <b>48792-IC-1-2007-1-HU-ERASMUS-EUCX-1</b>
<b>Official datas of the institution</b>	represented by Prof. Dr. József Bódis Rector address: 7622 Pécs, Vasvári P. u. 4. institutional ID: FI 58544 VAT number: 15329798-2-02 bank account: Hungarian State Treasury10024003-00282716-00000000

**Key data on Erasmus Office and Erasmus Coordinators**

<b>NAME AND ADDRESS OF ERASMUS OFFICE</b>	Directorate for Academic Affairs H-7622 Pécs, Vasvári Pál . u. 4, Hungary
<b>Institutional Coordinator</b>	<b>Ms. Judit Németh</b>
<b>Telephone (incl. country code)</b>	+3672 501500/12411
<b>Fax (incl. country code)</b>	+3672 501626
<b>e-mail</b>	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a>
<b>Web site</b>	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
<b>Responsible Officer for Incoming Students</b>	Ms. Judit Németh

<b>Phone and fax</b>	+3672 501500/12411, +3672 501501626
<b>e-mail</b>	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a>
<b>Responsible Officer for Outgoing Students</b>	Ms. Réka Buda
<b>Phone and fax</b>	+3672 501500/12128, +3672 501626
<b>e-mail</b>	<a href="mailto:buda.reka@pte.hu">buda.reka@pte.hu</a>

### General information on didactics

<b>DIDACTICS CALENDAR:</b>	each semester lasts 4,5- 5 months long
<b>PERIOD OF ARRIVAL:</b>	first semester until 15 September second semester until 15 February Orientation days: 2 September 2 February
<b>LANGUAGE OF DIDACTICS (programs, courses, exams):</b>	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a> ; <a href="http://www.pte.hu">www.pte.hu</a> <a href="http://erasmus.pte.hu/menu/63/21">http://erasmus.pte.hu/menu/63/21</a>
<b>Language of instruction</b>	English, German
<b>Language requirements</b>	We require English language certificates equivalent to B2 level.
<b>APPLICATION FORM:</b>	on-line application <a href="http://erasmus.pte.hu/menu/36/21">http://erasmus.pte.hu/menu/36/21</a>
<b>DEADLINE FOR APPLICATIONS (1<sup>st</sup> and 2<sup>nd</sup> semester):</b>	15 May 2014 21 November 2014
<b>DEADLINES FOR LEARNING AGREEMENTS</b>	15 May 2014 21 November 2014
<b>CREDIT SYSTEM ECTS</b>	yes
<b>Grading System</b>	Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to: a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1), b) a three-grade scale: excellent (5), satisfactory (3), fail (1).

	(2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed and in the academic records the note 'not completed' is registered  Study Guide: <a href="http://erasmus.pte.hu/menu/63/21">http://erasmus.pte.hu/menu/63/21</a>
<b>Special facilities for disabled</b>	Yes in the student hostel or renting a flat
<b>ACCOMODATION</b>	2 person bedroom in the student hostel (approx: 120 €/month)  Renting a flat - more information enclosed and on: <a href="http://www.studenthousing.hu">www.studenthousing.hu</a>
<b>Approximate cost of living per month (inc. accommodation)</b>	350-400 EUR
<b>Hungarian language courses</b>	The course is free of charge for Erasmus students. Students who want to enrol in the language course have to indicate it on the online Erasmus application form.

#### Faculty Coordinators contacts

<b>Contact information: Faculty of Law</b>	<b>Ms. Brigitta Szabó</b> Tel. : +36 72 501 599 /23241 Fax : +36 72 215 148 E-mail : <a href="mailto:szabo.brigitta@pte.hu">szabo.brigitta@pte.hu</a> <a href="http://www.ajk.pte.hu">www.ajk.pte.hu</a> address: 48-as tér 1. III./330 Pécs, 7622 Hungary
<b>Contact information: Medical School</b>	<b>Ms. Anett Tomózer</b> Tel. : +36 72 536 358 Fax : +36 72 536 299 E-mail : <a href="mailto:anett.tomozer@aok.pte.hu">anett.tomozer@aok.pte.hu</a> <a href="http://www.aok.pte.hu">www.aok.pte.hu</a> address: Szigeti út. 12., Pécs, 7624 Hungary
<b>Contact information: Faculty of Humanities</b>	<b>Mr. Áron Bánáti</b> Tel. : +36 72 503 600 /24126 Fax : +36 72 501 558 E-mail : <a href="mailto:banati.aron@pte.hu">banati.aron@pte.hu</a> <a href="http://www.btk.pte.hu">www.btk.pte.hu</a> address: Ifjúság útja 6.Pécs, 7624 Hungary
<b>Contact information: Faculty of Health Sciences</b>	<b>Ms. Orsolya Máté</b> Tel. : +36 72 503 600 Fax : +36 72 535 997 E-mail : <a href="mailto:orsolya.mate@etk.pte.hu">orsolya.mate@etk.pte.hu</a> <a href="http://www.etk.pte.hu">www.etk.pte.hu</a> address: Vörösmarty u. 4.Pécs, 7621 Hungary

<b>Contact information:</b> <b>Faculty of Adult Education and Human Resources Development</b>	<b>Ms. Éva Mazzag</b> Tel. : +36 72 501 500/22553 E-mail : <a href="mailto:erasmus@feek.pte.hu">erasmus@feek.pte.hu</a> <a href="http://www.feek.pte.hu">www.feek.pte.hu</a> address: Szántó K. J. u. 1/b Pécs, 7633 Hungary
<b>Contact information:</b> <b>Illyés Gyula Faculty of Education</b>	<b>Ms. Bea Horváth ; Ms. Malik Éva</b> Tel. : +36 74 528 300/1226 E-mail : <a href="mailto:erasmus@igyk.pte.hu">erasmus@igyk.pte.hu</a> <a href="http://www.igyk.pte.hu">www.igyk.pte.hu</a> address: Rákóczi u. 1/A. 7100 Szekszárd Hungary
<b>Contact information:</b> <b>Faculty of Business and Economics</b>	<b>Ms. Judit Trombitás</b> Tel.: + 36 72 501 599 / 23160 Fax: +36 72 501 553 E-mail: <a href="mailto:trombitasj@ktk.pte.hu">trombitasj@ktk.pte.hu</a> <a href="http://www.ktk.pte.hu">www.ktk.pte.hu</a> address: Rákóczi u. 80. Pécs, 7622 Hungary
<b>Contact information:</b> <b>Faculty of Music and Visual Arts</b>	<b>Mrs. Zsóka Adonyi Szépné</b> Tel. : +36 72 501 540 /28201 Fax : +36 72 536 299 E-mail : <a href="mailto:adonyi.zsoka@art.pte.hu">adonyi.zsoka@art.pte.hu</a> <a href="http://www.mk.pte.hu">www.mk.pte.hu</a> address: Zsolnay Vilmos út 16. Pécs, 7630 Hungary
<b>Contact information:</b> <b>Pollack Mihály Faculty of Informatics and Engineering</b>	<b>Ms. Gabriella Medvegy</b> Tel: +36 72 503-650/23769 <a href="mailto:medvegygabriella@pmmk.pte.hu">medvegygabriella@pmmk.pte.hu</a> <a href="http://www.pmmik.pte.hu">www.pmmik.pte.hu</a> address: Rókus u. 2. Pécs, 7624 Hungary.
<b>Contact information:</b> <b>Faculty of Sciences</b>	<b>Mr. Balázs Trócsányi</b> Tel. : +36 72 503 600 /24282 Fax : +36 72 501 527 E-mail : <a href="mailto:balazh@ttk.pte.hu">balazh@ttk.pte.hu</a> <a href="http://www.ttk.pte.hu">www.ttk.pte.hu</a> address: Ifjúság útja 6. Pécs, 7624 Hungary