

SWISS-EUROPEAN MOBILITY PROGRAMME

BILATERAL AGREEMENT valid as of the academic years 2015/2016 – 2016/2017

Between (Name and ID code of the institution)	UNIVERSITY OF UDINE I UDINE01		
Contact Person Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	Institutional Coordinator: Prof. Monica Ballerini Monica.ballerini@uniud.it http://www.uniud.it/international-area/incoming-mobility general course catalogue: https://next.uniud.it/it/didattica courses held in english: http://www.uniud.it/international-area	Departmental Coordinator: Maurizia Sigura Maurizia.sigura@uniud.it	
And (Name and ID code of the institution)	ZHAW Zurich University of Applied Sciences Department of Life Sciences and Facility Management CH WINTERT03		
Contact Person Bilateral Agreements /SEMP/STT/STA Ms. Cornelia Soland International Relations Office IRO Tel +41 58 934 59 79 Fax +41 58 934 50 01 cornelia.soland@zhaw.ch Incoming and outgoing Students: Ms. Jacqueline Eibert Metzen eibe@zhaw.ch Tel +41 58 934 5342	Institutional Coordinator: Ms. Cornelia Soland International Relations Office cornelia.soland@zhaw.ch Gruental, P.O.Box CH-8820 Waedenswil course programme: http://www.lsfm.zhaw.ch/en/lsfm/study/bachelors-degree-programme.html	Departmental/Academic Coordinator: <u>Natural Resource Sciences</u> Ms. Diana Haller diana.haller@zhaw.ch Gruental, P.O.Box, CH-8820 Waedenswil Tel. +41 58 934 54 74 course programme in English: http://www.lsfm.zhaw.ch/en/lsfm/study/bachelors-degree-programme.html	

The numbers mentioned in this contract are not a commitment; reciprocity and/or prolongation may be discussed. For each academic year both parties will have the opportunity to review the exchange agreed upon in this initial paper. Upon mutual agreement, amendments of the mobility figures can be made.

The above parties agree to co-operate in the activities shown below in the frame of the Swiss-European Mobility Programme, according to the principles of the Erasmus Charter for Higher Education (ECHE). Both parties will facilitate information on any issue that can facilitate the mobility of students and staff.

The present agreement will be valid as long as Switzerland does not have the status of a Programme Country in Erasmus+. Within the framework of the interim solution, Switzerland does finance both student and staff mobility to Swiss universities.

Student Mobility for Studies								
Subject area		Level			Country		Total Numbers	
Code	Name	Bachelor	Master	Doctoral	From	To	No. of students	Months
052	Environmental sciences	x	x		CH	IT	3	6
052	Environmental sciences	x	x		IT	CH	3	6

Teaching mobility (min 8 teaching hours)							
Subject area		Teacher's name	Country		Total Numbers		
Code	Name	tbc	From	To	No. of teachers	No. of days	
052	Environmental sciences	To be defined	CH	IT	1 (min of 8hours)	7	
052	Environmental sciences	To be defined	IT	CH	1 (min of 8hours)	7	

Signatures of the legal representatives of both institutions

Name of institution: **UNIVERSITY OF UDINE**

Prof. Monica Ballerini

Signature and official stamp:



Date: 01.01.2015

Name of institution: **ZHAW Zurich University of Applied Sciences / Dept. LSFM**

Dr Diyana Petrova
Head Academic Programmes
Cornelia Soland
Institutional Coordinator
International Relations Office

Signature and official stamp:



ZHAW University of Applied Sciences
Life Sciences and Facility Management
International Relations Office IRO
Gruental, P.O. Box
CH-8820 Waedenswil

Date: 5.01.2015

Annex to SEMP-Bilateral Agreement

Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	ZHAW Zürcher Hochschule für Angewandte Wissenschaften Zurich University of Applied Sciences Dept. of Life Sciences and Facility Management
Erasmus Code	CH WINTERT03
Institution website	www.lsfm.zhaw.ch
Online course catalogue	http://www.lsfm.zhaw.ch/en/lsfm/study/bachelors-degree-programme.html
Mailing Address	Campus Grüental, P.O. Box, 8820 Waedenswil, Switzerland

1.2. Main contacts

Contact person	Cornelia Soland, Institutional Coordinator, International Relations Office IRO
Responsibility	SEMP-Bilateral and other Agreements / Staff IN/OUT / ToR
Contact details	Tel.: +41 58 934 59 79 Fax: +41 58 934 50 01 e-mail: cornelia.soland@zhaw.ch

Contact person	Jacqueline Eibert Metzen, International Relations Office IRO
Responsibility	Student Exchange Coordinator IN/OUT- SEMP (former*ERASMUS)
Contact details	Tel.: +41 58 934 53 42 Fax: +41 58 934 50 01 e-mail: jacqueline.eibertmetzen@zhaw.ch
Nomination and Application:	International.lsfm@zhaw.ch

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	B2 German and English or individual assessment	[Minimum recommended level: B2]
Staff Mobility for Teaching	Any	C1 German and English	[Minimum recommended level: C1]

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

The **Zurich University of Applied Sciences** counselling centre offers assistance for students and staff with disabilities and chronic illness, with the goal to grant equal access and enable autonomous participation to studies and work as well as assistance at its best usable access to related infrastructures.

www.zhaw.ch/barrierefrei

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	30 April ⇒ nomination, followed by application form! Please send to ZHAW LSFM International Relations Office: international.lsfm@zhaw.ch
Spring term	31 October ⇒ nomination, followed by application form!. Please send to ZHAW LSFM International Relations Office: international.lsfm@zhaw.ch

2.3.2. Decision Response

We will send our decision within **5 weeks**.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than **5 weeks** after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

2.3.4. Termination of Agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

3. Additional information

3.1. Grading system

CH WINTERT03:

The grading scale ranges from 6 to 1

Grade	Definition	Passing grades may also be qualified decimal numbers such as 0.5 to indicate tendencies towards the next grade. One ECTS credit corresponds to 25 - 30 hours of student work.
6	excellent/very good	
5	good	
4	satisfactory	
3	fail/unsatisfactory	
2	fail, weak	
1	fail, unclassified	

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Jacqueline Eibert Metzen, International Relations Office IRO
Responsibility	Student Exchange Coordinator IN/OUT- SEMP (former ERASMUS)
Contact details	eibe@zhaw.ch / Tel.: +41 58 934 53 42 International Relations Office: international.lsfm@zhaw.ch
Website	http://www.lsfm.zhaw.ch/en/lsfm/international-affairs/mobility/guest-students.html

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education:

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Jacqueline Eibert Metzen, International Relations Office IRO
Responsibility	Student Exchange Coordinator IN/OUT- SEMP (former ERASMUS)
Contact details	eibe@zhaw.ch / Tel.: +41 58 934 53 42 International Relations Office: international.lsfm@zhaw.ch
Website	http://www.lsfm.zhaw.ch/en/lsfm/international-affairs/mobility/guest-students.html

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Jacqueline Eibert Metzen, International Relations Office IRO
Responsibility	Student Exchange Coordinator IN/OUT- SEMP (former ERASMUS)
Contact details	eibe@zhaw.ch / Tel.: +41 58 934 53 42 International Relations Office: international.lsfm@zhaw.ch
Website	http://www.lsfm.zhaw.ch/en/lsfm/study/accomodation.html The Student Accommodation Services in Winterthur www.swowi.ch offers rooms in Wädenswil and in the neighbour communities. Of some useful help is our: Housing fact sheet: https://gmppublic.zhaw.ch/GPMDocProdZPublic/6_Services/6_01_Internationales_und_Kooperationen/6_01_03_Mobilitaet/Z_MB_Housing_engl.pdf