



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2015-2021<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
PANEPISTIMIO PATRON (UNIVERSITY OF PATRAS)	G PATRA 01	International Relations Office University Campus, Building A' 265 04 University of Patras – Rio, Patras – Greece Tel: +30 2610 969028, Fax: +30 2610 994441 Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a> For Physics: <i>Prof. Evangelos G. Vitoratos</i> <i>Erasmus Coordinator of the</i> <i>Department of Physics</i>	<a href="http://www.upatras.gr/index/page/id/135/lang/en">www.upatras.gr/index/ page/id/135/lang/en</a>  For Physics: <a href="http://www.physics.upatras.gr/index.php?page=default">http://www.physics.up atras.gr/index.php?pa ge=default</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



		<p>Department of Physics Section of Condensed Matter Physics GR-26500 Patras, Greece Email: <a href="mailto:vitorato@physics.upatras.gr">vitorato@physics.upatras.gr</a> Tel.: +30 2610997487, Fax.: +302610997428</p>	
<p><b>UNIVERSITY OF UDINE</b> International Relations and Mobility Office v. Palladio, 8 33100 UDINE ITALY</p>	I UDINE01	<p><a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility &amp; Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221</p> <p>International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497</p>	<p><a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a></p> <p>general course catalogue: <a href="http://www.uniud.it/didattica/facolta">http://www.uniud.it/didattica/facolta</a></p> <p>courses held in english: <a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a></p>
[...]	I UDINE01	<p><b>Academic contact:</b> <b>prof. Marisa Michelini</b> <a href="mailto:marisa.michelini@uniud.it">marisa.michelini@uniud.it</a></p>	

### B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	* [ISCED]	*	[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



G PATRA 01	I UDINE01	0114	Physics: Education & Teacher Education	3rd	10 (2 students x 5 months)	To be agreed
I UDINE01	G PATRA 01	0114	Physics: Education & Teacher Education	3rd	1 student x 3 months)	To be agreed

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> * [ISCED]	<b>Subject area name</b> *	<b>Number of staff mobility periods</b> Staff Mobility for Teaching Staff Mobility for Training * <i>[total number of days of teaching periods or average duration *]</i>	
G PATRA 01	I UDINE01	0114	Physics: Education & Teacher Training	1 person x 8 hours a week	
I UDINE01	G PATRA 01	0114	Physics: Education & Teacher Training	1 person x 8 hours a week	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:



Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G PATRA 01	0114	ENGLISH Or Greek	English for several programs and courses for exchange students	English B1	English B2 Possibility for other languages has to be agreed.
I UDINE01	0114	ENGLISH		English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G PATRA 01	JUNE 10th	OCTOBER 10th
I UDINE01	15 May (nomination letter)	30 September (nomination)

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

		letter)
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[\* to be adapted in case of a trimester system]

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

2. The receiving institution will send its decision **within 8 weeks**.
3. **A Transcript of Records will be issued by the receiving institution no later than 5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

G PATRA 01: [www.upatras.gr/index/page/id/135/lang/en](http://www.upatras.gr/index/page/id/135/lang/en)

<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)



Institution [Erasmus code]	WEB PAGE
I UDINE01	<a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA 01	Tel: +30 2610 969028 Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a>	<a href="http://www.mfa.gr/en/visas">www.mfa.gr/en/visas</a>
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA 01	Tel: +30 2610 969028 Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a>	<a href="http://www.upatras.gr/index/page/id/45">www.upatras.gr/index/page/id/45</a>

I UDINE01		<p><b><u>At the University of Udine:</u></b></p> <p>Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>
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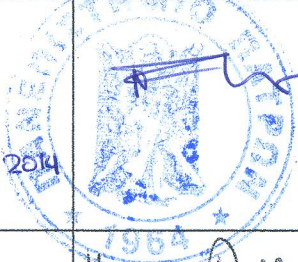


#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
G PATRA 01	Tel: +30 2610 969028  Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a>	<a href="http://www.upatras.gr/index/page/id/52/lang/en#accommodation">http://www.upatras.gr/index/page/id/52/lang/en#accommodation</a>
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
G PATRA 01	PROF. NIKO DAOS K. KARAVANIS Vice-Rector for Academic Affairs & Personnel /ERASMUS INSTITUTIONAL CO-ORDINATOR	26.11.2014	 
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini	5.11.14	 

<sup>8</sup> Scanned signatures are accepted

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