

# Erasmus+ Programme

Key Action 1  
 – Mobility for learners and staff –  
 Higher Education Student and Staff Mobility

## Inter-institutional<sup>11</sup> agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>12</sup> (email, phone)	Website (eg. of the course catalogue)
Norwegian University of Science and Technology (NTNU)	N TRONDHE01	Institutional Erasmus Coordinator: Wolfgang Laschet For further details please see: <a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	<a href="http://www.ntnu.edu">www.ntnu.edu</a>
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01  PIC-Number 999899281	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221  International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 <i>ACADEMIC CONTACT:</i> <i>Rossenz.Vermiglio@uniud.it</i>	<a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a>  general course catalogue: <a href="https://next.uniud.it/it/didattica">https://next.uniud.it/it/didattica</a>  courses held in english: <a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a>

<sup>11</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>12</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>13</sup> per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area			Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods
						Student Mobility for Studies [total number of months of the study periods or average duration*]
N Trondhe01	I UDINE01	48	Computing	ERA-11.3	1th, 2nd, 3rd	1 (6)
I UDINE01	N Trondhe01	48	Computing	ERA-11.3	1th, 2nd, 3rd	1 (5)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area			Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
N Trondhe01	I UDINE01	48	Computing	ERA-11.3	To be determined
I UDINE01	N Trondhe01	48	Computing	ERA-11.3	To be determined

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>14</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01	All	Italian	English	B1	XXX
N TRONDHE01	All	English		B2	XXX

<sup>13</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<sup>14</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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For more details on the language of instruction recommendations, see the course catalogue of each institution

#### D. Additional requirements

##### ***I UDINE01: At the University of Udine:***

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

**-<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>**

**- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>**

##### ***N TRONDHE01:***

See <http://www.ntnu.edu/international/erasmus-agreements>

#### E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I UDINE01	15 May (nomination)	30 September (nomination)
N TRONDHE01	May 1	October 1

[\* to be adapted in case of a trimester system]

I UDINE01: - **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

N Trondhe01: <http://www.ntnu.edu/international/erasmus-agreements>

- Issue of the **Transcript of Records**

I UDINE01: - Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

#### 4. Termination of the agreement

*The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."  
For details see: <http://www.ntnu.edu/international/erasmus-agreements>*

### F. Information

#### 1. Grading systems of the institutions

I UDINE01: <http://www.uniud.it/it/didattica/area-servizi-studenti/servizi-studenti/outgoing-mobility/ects-e-la-distribuzione-statistica-dei-voti>

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

#### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a>
N Trondhe01	See website:	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>

#### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		<p><b><u>At the University of Udine:</u></b> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>

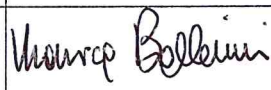

N TRONDHE01	See website:	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>
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#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a>
N TRONDHE01	See website:	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>15</sup>
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini	10/03/16	
N TRONDHE01	See: <a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>		 <small>NTNU NORWEGIAN UNIVERSITY OF SCIENCE AND TECHNOLOGY Office of International Relations</small>

<sup>15</sup> Scanned signatures are accepted