



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ⁴ (email, phone) | Website (eg. of the course catalogue) |
|---|----------------|---|---|
| Jagiellonian University | PL KRAKOW01 | Mirosław Klimkiewicz, Institutional Erasmus+ Coordinator Krzysztof Byrski, Incoming students Monika Woźniak, outgoing students Gołębia 24, 31-007 Kraków, Poland e-mail: erasmus@adm.uj.edu.pl tel. +48 12 663 11 06/1546 fax. +48 12 66315 45 | http://www.bosz.uj.edu.pl/enGB/programystudiow/programy-wymiany-studenckiej |
| Faculty/Institute Coordinator | | Dr. hab. Jakub Niedźwiedź Faculty of Polish Studies Erasmus Coordinator ul. Gołębia 16 31-007 Kraków Poland e-mail: jakub.niedzwiedz@uj.edu.pl | http://www.polonistyka.uj.edu.pl/erasmus |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|-------------------------------|-----------|--|---|
| Università di Udine | I UDINE01 | tel. +48126631420 Prof. Monica Ballerini DSTU – DIPARTIMENTO DI STUDI UMANISTICI Via Mazzini, 3 33100 Udine Mail: monica.ballerini@uniud.it Tel. 00390432 556517 | http://www.uniud.it/international-area/students-enrolling |
| Faculty/institute Coordinator | | Dott. Emiliano Ranocchi DILE – Dipartimento di Lingue e Letterature Straniere Via Zanon, 6 33100 Udine Mail: emiliano.ranocchi@uniud.it Tel. 00390432275560 | http://www.uniud.it/dipartimento/dile |

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|-------------------------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| PL KRAKOW01 | I UDINE01 | 09.0 (222) | Languages and Philological Sciences | 1 st , 2 nd , 3 rd | 36 months (4x9) | |
| I UDINE01 | PL KRAKOW01 | 09.0 (222) | Languages and Philological Sciences | 1 st , 2 nd , 3 rd | 36 months (4x9) | |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM | TO | Number of staff mobility periods |
|------|----|----------------------------------|
|------|----|----------------------------------|

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

| [Erasmus code of the sending institution] | [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
|---|---|-----------------------------------|-------------------------------------|---|----------------------------------|
| PL KRAKOW01 | I UDINE01 | 09.0 (222) | Languages and Philological Sciences | 5 days (min. 8 hours) | |
| I UDINE01 | PL KRAKOW01 | 09.0 (222) | Languages and Philological Sciences | 5 days (min. 8 hours) | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁶ | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| PL KRAKOW01 | | Polish | English | B2 | B2 |
| I UDINE01 | | Italian | English | B2 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|-------------------------|-------------------------|
| PL KRAKOW01 | May 31 | November 30 |
| I UDINE01 | May 31 | November 30 |

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 7 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]* – **Students can obtain their transcripts of records directly from the Jagiellonian University system USOSweb.**
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Jagiellonian University grading scale related to ECTS grading system:

| ECTS grade | Local grade | Local definition |
|------------|-------------|-------------------|
| F, X | 2 | Fail |
| E | 3 | Satisfactory |
| D | 3,5 | Satisfactory Plus |
| C | 4 | Good |
| B | 4,5 | Good Plus |
| A | 5 | Very Good |

Partner University grading scale related to ECTS grading system:

| ECTS grade | Local grade | Local definition |
|------------|-------------|-------------------|
| F, X | Fail | Fail |
| E | 18-19 | Satisfactory |
| D | 20-22 | Satisfactory Plus |
| C | 23-25 | Good |
| B | 26-28 | Good Plus |
| A | 29-30 | Very Good |

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|--|
| PL KRAKOW01 | | Ministry of Foreign Affairs website: http://www.msz.gov.pl/en/travel_to_poland/entering_poland/ http://www.msz.gov.pl/en/travel_to_poland/visa/ |
| IT UDINE01 | | Ministero degli Affari Esteri: http://www.esteri.it/visti/index_eng.asp |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| PL KRAKOW01 | phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 email: erasmus@adm.uj.edu.pl | http://www.bosz.uj.edu.pl/en/przyjezdzejacy-studenci/program-erasmus |
| IT UDINE01 | +39 0432 556496 e-mail: socrates@uniud.it | http://www.uniud.it/international-area/incoming-mobility/italian-website/international-student-service-contact |

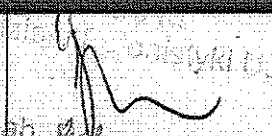
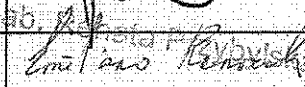
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| PL KRAKOW01 | phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 email: erasmus@adm.uj.edu.pl | http://www.bosz.uj.edu.pl/en/przyjezdajacy-studenci/program-erasmus |
| I UDINE01 | +39 0432 556496 e-mail: socrates@uniud.it | http://www.uniud.it/international-area/incoming-mobility/italian-website/international-student-service-contact |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁸ |
|-------------------------------|--|---------|--|
| PL KRAKOW01 | Prof. dr hab. Renata Przybylska Dean of the Faculty of Polish Studies | 12/2015 |  |
| I UDINE01 | Dott. Emiliano Ranocchi | |  |

prof. BALLERINI MONICA
Vice Rector For INTERNATIONAL
MOBILITY



Monica Ballerini

⁸ Scanned signatures are accepted