

Erasmus+ Programme

Inter-institutional agreement 2014/15 - 2020/21

Between Institutional coordinator Administrative contact	Johannes Gutenberg-Universität Mainz Erasmus Code: D MAINZ01 - ECHE Nr. : _____ Dr. Birgit Weiss, ERA Inst Coord Dr. Birgit Weiss, ERA Inst Coord Abteilung Internationales - INT 1 - Johannes Gutenberg Universität Mainz, D-55099 Mainz, Germany Phone: +49-6131-39-22902, Fax: +49-6131-39-27018 Email: erasmus@international.uni-mainz.de
and Institutional coordinator Administrative contact	Università degli Studi di Udine Erasmus Code: I UDINE01 - ECHE Nr. : _____ Prof. Francesca Vignati , ERA Inst Coord <i>Monica Ballerini</i> Prof. Francesca Vignati , ERA Inst Coord <i>Monica Ballerini</i> International Relations Office Via Palladio, 8, I-33100 Udine Phone: +39-0432-558346, Fax: +39-0432-556229 Email: francesca.vignati@uniud.it <i>monica.ballerini@uniud.it</i>

ACADEMIC CONTACTS:
 - prof. HARRIS N. (Library)
 - prof. PELLEGRINI E (Languages)

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators D MAINZ01 / I UDINE01
222 - Foreign languages	FST	DE > IT	2	12	Dr. Frank Zipfel /
222 - Foreign languages	FST	IT > DE	2	12	Dr. Frank Zipfel /
322 - Library, information, archive		IT > DE	1	6	Corinna Norrick-Rühl /
322 - Library, information, archive		DE > IT	3	18	Corinna Norrick-Rühl /

Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators D MAINZ01 / I UDINE01
222 - Foreign languages	DE > IT	1	1	Dr. Frank Zipfel /
222 - Foreign languages	IT > DE	1	1	Dr. Frank Zipfel /
322 - Library, information, archive	IT > DE	1	1	Corinna Norrick-Rühl /

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information for each institution are included in Annex 1 and Annex 2 to this Agreement ("Institutional fact sheets"). These annexes are an integral part of this Agreement. Both institutions agree to send an update of the institutional information to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

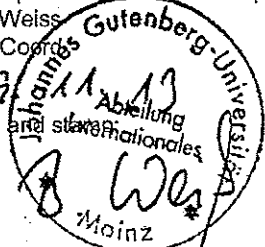
Signatures of the legal representatives/heads of institutions of both institutions

Johannes Gutenberg-Universität Mainz
 Name and position of the official representative:

Dr. Birgit Weiss
 ERA Inst Coord

Date: 19.11.2013

Signature and stamp:



Università degli Studi di Udine

Name and position of the official representative:

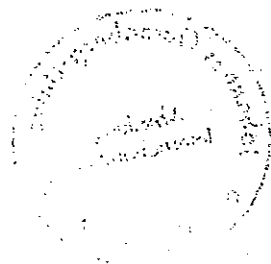
Date: 27.11.2013

Signature and stamp:



Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D MAINZ01	Departmental coordinator - I UDINE01
222	X			Dr. Frank Zipfel, ERASMUS-Beauftragte/r FB 05 Institut für Allgemeine und Vergleichende Literaturwissenschaft Phone: +49-6131-39-25143, Fax: +49-6131-39-23064 Email: fzipfel@mail.uni-mainz.de	
322	X			Corinna Norrick-Rühl, ERASMUS-Beauftragte/r FB 05 Institut für Buchwissenschaft Phone: +49-6131-39-20092, Fax: +49-6131-39-25487 Email: norrick@uni-mainz.de	
222			X	Dr. Frank Zipfel, ERASMUS-Beauftragte/r FB 05 Institut für Allgemeine und Vergleichende Literaturwissenschaft Phone: +49-6131-39-25143, Fax: +49-6131-39-23064 Email: fzipfel@mail.uni-mainz.de	



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

Johannes Gutenberg-Universität Mainz, Campus Mainz

1. Institutional Information

1.1. Institutional details

Name of the institution	Johannes Gutenberg-Universität Mainz
Erasmus Code	D MAINZ 01
EUC	Nr. 29716
Institution website	http://www.uni-mainz.de
Online course catalogue	https://jogustine.uni-mainz.de

1.2. Main contacts

Contact person	Ms Dr. Birgit Weiss
Responsibility	Central management of the ERASMUS+ programme Teaching Staff Mobility, Staff Mobility, Bilateral Agreements
Contact details	Phone: +49613139 22902 Fax: +49 6131 39 27018 Email: erasmus@international.uni-mainz.de

Contact person	Ms Lenka Tucek
Responsibility	Central management of the ERASMUS+ programme Contact person for outgoing students
Contact details	Phone: +49613139 20039 Fax: +49 6131 39 27018 Email: erasmus@international.uni-mainz.de

Contact person	Ms Silke Jennerich
Responsibility	Contact person for incoming students
Contact details	Phone: +49613139 26288 Fax: +49 6131 39 27018 Email: erasmus@international.uni-mainz.de

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	German	B1
Staff Mobility for Teaching	Any	German / English	B2

* Level according to Common European Framework of Reference for Languages (CEFR)

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

JGU's Student Disabilities' Service offer assistance to help disabled students to complete their exchange period under the best possible conditions.

2.3. Calendar

2.3.1. Nomination Deadlines

There is no nomination deadline. Applications must reach our institution by:

Winter term	July 15
Summer term	January 15

2.3.2. Decision Response

We will send our decision within 5 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has ended at our institution.

2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

Currently not available

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Ms Marta Marciniak-Gorski
Responsibility	Visa assistance for incoming students/staff
Contact details	Phone: +49 6131 3921225 Fax: +49 6131 3925548 - Email: service@international.uni-mainz.de
Website	http://www.international.uni-mainz.de/

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	N.N.
Responsibility	Contact person for incoming students/staff
Contact details	erasmus@international.uni-mainz.de
Website	http://www.uni-mainz.de/studium/333_DEU_HTML.php

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Ms Petra Volanakis
Responsibility	Housing arrangements
Contact details	international@studierendenwerk-mainz.de
Website	http://sis-mainz.de/