

## Erasmus+ Programme

### Inter-institutional agreement 2014/15 - 2017/18

Between  Institutional coordinator Administrative contact	Justus-Liebig-Universität Giessen Erasmus Code: D GIESSEN01 - ECHE Nr.: _____ Julia-Sophie Rothmann, ERASMUS Institutional Coordinator Julia-Sophie Rothmann, ERASMUS Institutional Coordinator International Office Goethestrasse 58, 35390 Gießen Phone: +49 641 99 12131, Fax: +49 641 99 12139 Email: europa-aaa@admin.uni-giessen.de
and  Institutional coordinator Administrative contact	Università degli Studi di Udine Erasmus Code: I UDINE01 - ECHE Nr.: _____ Prof.ssa Franca Battigelli, Institutional Coordinator Prof. Dr. KURI..., Departmental Coordinator Languages and Literature Dipartimento di Lingue e Letterature Straniere (DILE) Via Mantica 4, Udine Phone: + _____, Fax: _____ Email: <b>Sanja.Kuri@uniud.it</b>

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators D GIESSEN01 / I UDINE01
Foreign languages (222)	F	DE > IT	2	10	Prof. Dr. Cora Dietl / Prof. Dr. Luigi REITANI
Foreign languages (222)	F	IT > DE	2	10	Prof. Dr. Cora Dietl / Prof. Dr. Luigi REITANI

#### Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators D GIESSEN01 / I UDINE01
Foreign languages (222)	DE > IT	1	1	Prof. Dr. Cora Dietl / Prof. Dr. Luigi REITANI
Foreign languages (222)	IT > DE	1	1	Prof. Dr. Cora Dietl / Prof. Dr. Luigi REITANI

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

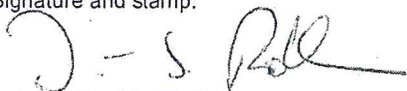
This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### Signatures of the legal representatives/heads of institutions of both institutions

Justus-Liebig-Universität Giessen  
 Name and position of the official representative:  
 Prof. Dr. Joybrato Mukherjee  
 President

Date: 28.11.13

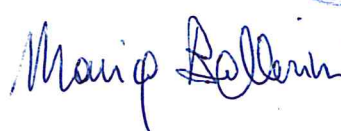
Signature and stamp:



Università degli Studi di Udine  
 Name and position of the official representative:

Date: 29.11.13

Signature and stamp:




Dr. Julia-Sophie Rothmann  
 ERASMUS Institutional Coordinator  
 Justus-Liebig-Universität Giessen

Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D GIESSEN01	Departmental coordinator - I UDINE01
222	X			<p>Prof. Dr. Cora Dietl, Europabeauftragte                      Fachbereich 05.1                      Institut für Germanistik Otto-Behaghel-Str. 10 B, 35394                      Gießen                      Phone: +49 641 99 29080, Fax: +49 641 99 29081                      Email: cora.dietl@germanistik.uni-giessen.de</p>	<p>Prof. Dr. Luigi REITANI, Deaprtmental                      Coordinator Languages and Literature                      Dipartimento di Lingue e Letterature Straniere (DILE)                      Via Mantica 4, Udine                      Phone: +39 0432 55-6756, Fax:                      Email: luigi.reitani@uniud.it</p>
222			X	<p>Prof. Dr. Cora Dietl, Europabeauftragte                      Fachbereich 05.1                      Institut für Germanistik Otto-Behaghel-Str. 10 B, 35394                      Gießen                      Phone: +49 641 99 29080, Fax: +49 641 99 29081                      Email: cora.dietl@germanistik.uni-giessen.de</p>	<p>Prof. Dr. Luigi REITANI, Deaprtmental                      Coordinator Languages and Literature                      Dipartimento di Lingue e Letterature Straniere (DILE)                      Via Mantica 4, Udine                      Phone: +39 0432 55-6756, Fax:                      Email: luigi.reitani@uniud.it</p>

# Annex to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Justus Liebig University Giessen
Erasmus Code	D GIESSEN01
EUC	Nr. 29801
Institution website	www.uni-giessen.de
Online course catalogue	www.uni-giessen.de/cms/studium/studinfo/evv

#### 1.2. Main contacts

Contact person	Julia-Sophie Rothmann
Responsibility	Erasmus Institutional Coordinator Contact person for Erasmus + partners
Contact details	Phone: +49 641 99 12131 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de

Contact person	Julia Fitzthum
Responsibility	Contact person for inter-institutional agreements
Contact details	Phone: +49 641 99 12134 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de

Contact person	Melinda Prather
Responsibility	Contact person for outgoing/incoming students
Contact details	Phone: +49 641 99 12132 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de

### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	If applicable: Additional language	Recommended language of instruction level *
Student Mobility for Studies	Any	German	<i>English in some courses</i>	<i>Minimum recommended level in German: B1</i>
Staff Mobility for Teaching	Any	English		<i>Minimum recommended level: B2</i>

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

#### 2.2. Additional requirements

## **Information for disabled students**

**Accessibility:** Guidance systems exist in all new buildings but not in the old ones. Elevators exist in most of the buildings.

**Accommodation:** wheelchair accessible study bedrooms are available: contact Studentenwerk Gießen – Studentisches Wohnen, Otto-Behaghel-Str. 23, 35394 Gießen [www.studentenwerk-giessen.de/studentisches\\_wohnen](http://www.studentenwerk-giessen.de/studentisches_wohnen) or one of the above contact persons

**Library:** special computer labs for visually impaired (Braille) – braille pinter – reader to zoom texts – speech output available

**Learning support:** lendable braille typewriter, braille terminal, DAISY-player, screen readers and mobile induction loops

**Assessments:** extra time in examinations and similar compensations are possible

**Contact person:** Ms. Magdalena Kaim  
Student Counselling Service  
Unit for disabled students and students with a chronic disease  
Goethestrasse 58, D-35390 Giessen, Germany  
Tel: +49 641 99 16216; Email: [studium-barrierefrei@uni-giessen.de](mailto:studium-barrierefrei@uni-giessen.de)

## **2.3. Calendar**

### **2.3.1. Nomination Deadlines**

Applications must reach our institution by:

<b>Autumn term</b>	June 15 <sup>th</sup>
<b>Spring term</b>	December 15 <sup>th</sup>

### **2.3.2. Decision Response**

We will send our decision within 5 weeks.

### **2.3.3. Transcripts of Records**

A Transcript of Records will be issued no later than 5 weeks after the assessment period/the semester has finished at our institution.

### **2.3.4. Termination of Agreement**

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## **3. Additional information**

### **3.1. Grading system**

[www.uni-giessen.de/cms/mug/7/7\\_34\\_00\\_1](http://www.uni-giessen.de/cms/mug/7/7_34_00_1)

### **3.2. Visa**

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Petra Schulze/Jessica Wilzek
<b>Responsibility</b>	International Students Advisors
<b>Contact details</b>	Phone: +49 641 99 121 43/74 - Fax: +49 641 99 12179 - Email: <a href="mailto:studium-international@uni-giessen.de">studium-international@uni-giessen.de</a>

<b>Website</b>	<a href="http://www.uni-giessen.de/cms/international-pages/study/formalities/visa">www.uni-giessen.de/cms/international-pages/study/formalities/visa</a>
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### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Julia-Sophie Rothmann
<b>Responsibility</b>	Erasmus Institutional Coordinator
<b>Contact details</b>	Phone: +49 641 99 12131 - Fax: +49 641 99 12139 - Email: <a href="mailto:europa-aaa@admin.uni-giessen.de">europa-aaa@admin.uni-giessen.de</a>
<b>Website</b>	<a href="http://www.uni-giessen.de/cms/internationales/studierenjlu/einreisen">www.uni-giessen.de/cms/internationales/studierenjlu/einreisen</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Julia-Sophie Rothmann
<b>Responsibility</b>	Erasmus Institutional Coordinator
<b>Contact details</b>	Phone: +49 641 99 12131 - Fax: +49 641 99 12139 - Email: <a href="mailto:europa-aaa@admin.uni-giessen.de">europa-aaa@admin.uni-giessen.de</a>
<b>Website</b>	<a href="http://www.uni-giessen.de/cms/acc/">www.uni-giessen.de/cms/acc/</a>