



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018/19-2020/21 between programme countries

[Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
Justus Liebig University Giessen	D GIESSEN01	Julia-Sophie Rothmann Erasmus+ Institutional Coordinator International Office, Erasmus+ and Mobility, Goethestrasse 58, 35390 Giessen, Germany Tel: +49 641 99 12131 Fax: +49 641 99 12139 Email: <a href="mailto:europa-aaa@admin.uni-giessen.de">europa-aaa@admin.uni-giessen.de</a>	<a href="http://www.uni-giessen.de">www.uni-giessen.de</a>  <a href="http://www.uni-giessen.de/cms/mug/Z">www.uni-giessen.de/cms/mug/Z</a>
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01  PIC-Number 999899281	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221  International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>  general course catalogue: <a href="https://www.uniud.it/en/education/offer">https://www.uniud.it/en/education/offer</a>  courses held in english:

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<b>Academic contact:</b> prof. Sonia Kuri <a href="mailto:sonja.kuri@uniud.it">sonja.kuri@uniud.it</a>	<a href="https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses">https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</a>
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## B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration <sup>4</sup> ]	Student Mobility for Traineeships *
D GIESSEN01	I UDINE01	0230	Languages: German Studies	1 <sup>st</sup>	2x5 [10]	
I UDINE01	D GIESSEN01	0230	Languages: German Studies	1 <sup>st</sup>	2x5 [10]	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration <sup>4</sup> ]	Staff Mobility for Training *
D GIESSEN01	I UDINE01	0230	Languages: German	1 x 5 days	-

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			Studies		
I UDINE01	D GIESSEN01	0230	Languages: German Studies	1 x 5 days	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D GIESSEN01		German		B2 obligatory <sup>6</sup>	B2
I UDINE01		German	Italian	Recommended level in Italian B1, in German B2	Recommended level in German C2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>6</sup> Proof of B2-Level in German for courses at the Department of German obligatory; common language certificates or confirmation of a qualified German teacher are accepted.

## D. Additional requirements

### I UDINE01:

#### **D GIESSEN01: Information for disabled students**

**Accessibility:** Guidance systems exist in all new buildings but not in the old ones. Elevators exist in most of the buildings.

**Accommodation:** wheelchair accessible study bedrooms are available: contact Studentenwerk Gießen – Studentisches Wohnen, Otto-Behaghel-Str. 23, 35394 Giessen [www.studentenwerk-giessen.de/Studentisches\\_Wohnen](http://www.studentenwerk-giessen.de/Studentisches_Wohnen) or one of the above contact persons

**Library:** special computer labs for visually impaired (Braille) – braille printer – reader to zoom texts – speech output available

**Learning support:** lendable braille typewriter, braille terminal, DAISY-player, screen readers and mobile induction loops

**Assessments:** extra time in examinations and similar compensations are possible

**Contact person:** Ms. Magdalena Kaim  
Student Counselling Service  
Unit for disabled students and students with a chronic disease  
Goethestrasse 58, D-35390 Giessen, Germany  
Tel: +49 641 99 16216; Email: [studium-barrierefrei@uni-giessen.de](mailto:studium-barrierefrei@uni-giessen.de)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D GIESSEN01	Nomination Deadline: 15 May Application Deadline: 15 June	Nomination Deadline: 15 November Application Deadline: 15 December
I UDINE01	15 May (nomination)	30 September (nomination)

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **5** weeks after application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period/the semester has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### **1. Grading systems of the institutions**

D GIESSEN01: [www.uni-giessen.de/cms/mug/7/7\\_34\\_00\\_1](http://www.uni-giessen.de/cms/mug/7/7_34_00_1)

I UDINE01:

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D GIESSEN01	Counselling for International Students Saltanat Rakhimzhanova/ Patrycja Zakrzweska/ Jessica Wilzek International Office, Goethestrasse 58, 35390 Giessen Germany Tel: +49 641 99 12174/43 Fax: +49 641 99 12179 Email: <a href="mailto:studium-international@uni-giessen.de">studium-international@uni-giessen.de</a>	<a href="http://www.uni-giessen.de/internationales/studierenjlu/einreisen">http://www.uni-giessen.de/internationales/studierenjlu/einreisen</a>
I UDINE01		<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D GIESSEN01	Counselling for International Students Saltanat Rakhimzhanova/ Patrycja Zakrzweska/ Jessica Wilzek International Office, Goethestrasse 58, 35390 Giessen Germany Tel: +49 641 99 12174/43 Fax: +49 641 99 12179 Email: <a href="mailto:studium-international@uni-giessen.de">studium-international@uni-giessen.de</a>	<a href="http://www.uni-giessen.de/internationales/studierenjlu/einreisen">http://www.uni-giessen.de/internationales/studierenjlu/einreisen</a>

I UDINE01		<p><b>At the University of Udine:</b> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>
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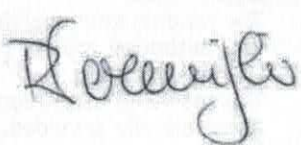
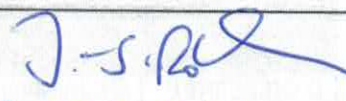
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GIESSEN01	Studentenwerk Giessen Contact for Housing of Exchange Students Email: <a href="mailto:International.wohnen@studwerk.uni-giessen.de">International.wohnen@studwerk.uni-giessen.de</a>	<a href="http://www.uni-giessen.de/cms/acc">www.uni-giessen.de/cms/acc</a>
I UDINE01		<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
D GIESSEN01	Prof. Dr. Joybrato Mukherjee President	23.10.17 	
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	03.11.17	

 Julia-Sophie Rothmann  
 ERASMUS Institutional Coordinator  
 Justus-Liebig-Universität Giessen  
 Der Präsident  
 Akademisches Auslandsamt  
 Goethestrasse 58  
 D-35390 Giessen

<sup>7</sup> Scanned signatures are accepted