European Commission

University of Udine

Erasmus + Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2015-2021[2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE *International Relations and Mobility Office* v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it Incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility General course catalogue: http://www.uniud.it/didattica/facolta courses held in English: http://www.uniud.it/international-area
	I UDINE01	Academic contact: Daniela Daniele daniela.daniele@uniud.it	
LCC INTERNATIONAL UNIVERISTY	LT KLAIPED02	Ruta Jurenaite Program Coordinator erasmus@lcc.lt Phone: +370 46 241 595 Academic Contact: Natalija Z. Nausede	www.lcc.lt Courses: http://www.lcc.lt/home/academics/bachelors-degrees/programs-of-

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[1] Inter-institutional agreements can be signed by two or more higher education institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Phone: +370 46 310745	study/
		Email: nznausede@lcc.lt	
		LCC International University	
		Kretingos g. 36, Klaipeda	
		LT-92307	

B. Student Mobility numbers[5] per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1st cycle, or undergraduate]	Study cycle [2nd cycle or postgraduate]	Study cycle [phd or doctoral cycle]	Number of student	Duration of stay for each students [number of months]
I UDINE01	LT KLAIPED02	Languages and Literature	1st			2	6 months
LT KLAIPED02	I UDINE01	0232 English language and Literature	1st			2	6 months

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	LT KLAIPED02		Modern Languages and lits	1	Min 8 hrs; min 2 days
LT KLAIPED02	I UDINE01	0232	English language and Literature	1	Min 8 hrs; Min 2 days

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[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[6]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Lingua 1 Italian	Lingua 2 English	B1 B2	C1
LT KLAIPED02		English		B2	C1

-*At the University of Udine:* Courses held in English can be offered within some study courses. The student can check the list on our web-site: http://www.uniud.it/international-area

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:
-http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng

- http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng

At LCC: LCC International University has the infrastructure to welcome students and staff with special needs. Please contact our coordinator before nominating any students.

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[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
LT KLAIPED02	June 1	November 15

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail (erasmus@lcc.lt). It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of 7 years. In case of the termination, a notice of at least one academic year should be sent to the partner university by September 1 (September 20XX) and it will only take effect from October 1 of the following academic year (October 1, 20XX+1).

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. Information
1. Grading systems of the institutions

Institution [Erasmus code]					
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng				
LT KLAIPED02	10-point scale	10-point scale %	4-point scale (letter grade)	4-point scale (numeric value)	P/F
	0	0-24	F	0.0	F
	1	25-29			

	2	30-39			
	3	40-49			
	4	50-59			
	5	60-62	D-	0.7	
	5	63-66	D	1.0	
	6	67-69	D+	1.3	
	6	70-72	C-	1.7	
	7	73-76	C	2.0	
	7	77-79	C+	2.3	P
	8	80-82	B-	2.7	
	8	83-86	B	3.0	
	9	87-89	B+	3.3	
	9	90-92	A-	3.7	
	10	93-96	A	4.0	
	10	97-100	A+	4.0	

2.Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
LT KLAIPED02	eprusaite@lcc.lt	http://www.lcc.lt/migration-information-eu-students

3. Insurance

At the University of Udine: Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

At LCC: The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following

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contact points and information sources:

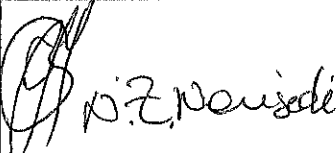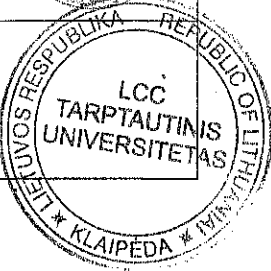| Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KLAIPED02	erasmus@lcc.lt Tel.: +370 46 310745	http://www.lcc.lt/medical-assistance-insurance
I UDINE01		

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
LT KLAIPED02	housing@lcc.lt	http://www.lcc.lt/home/studentlife/student-life-services/housing-services/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[7]	stamp
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini	19.11.14	*Monica Ballerini*	
LT KLAIPED02	Head of Center for International Education Natalija Z. Nausede	2014.11.14	*N.Z.Nausede*	

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[7] Scanned signatures are accepted