

fgw17u 0064



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 17-21 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY PIC-Number 999899281	I UDINE01	<u>Claudia.schileo@uniud.it</u> outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service <u>iss@uniud.it</u> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	Homepage for Incoming Students: <u>http://www.uniud.it/en/uniud-international/incoming-exchange-students</u> General course catalogue: <u>http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso</u> Courses held in English: <u>http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</u>
Academic contact person	I UDINE01	Prof. Francesco Pitassio DIUM Vicolo Florio 2/b 33100 Udine ITALY Phone: +39-0432-556622 Fax: +39-0432-556648 e-mail:	

		francesco.pitassio@uniud.it	
Universiteit van Amsterdam	NL AMSTERD01	<i>Humanities International Office</i> Spuistraat 210, 1012 VT Amsterdam, the Netherlands Mrs Letje Lips T: +31 20 525 3593 E: a.r.lips@uva.nl	www.uva.nl/exchange-humanities coursecatalogue.uva.nl
Academic contact person	NL AMSTERD01	Patricia Pisters: P.Pisters@uva.nl Abe Geil: A.M.Geil@uva.nl Department of Media studies	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM	TO	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration]
I UDINE01	NL AMSTERD01	022	Media/Audiovisual Studies/IMACS*	MA, Ph.D.	2 students, 6 months
NL AMSTERD01	I UDINE01	022	Media/Audiovisual Studies/IMACS*	MA, Ph.D.	2 students, 6 months

* MA exchange takes place exclusively in the framework of the IMACS programme.

Staff Mobility (STT or STA)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration]
I UDINE01	NL AMSTERD01	022	Media/Audiovisual studies	1 person/ 1 week (8 teaching hours per week)
NL AMSTERD01	I UDINE01	022	Media/Audiovisual studies	1 person/ 1 week (8 teaching hours per week)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English	B1	B2
NL AMSTERD01		Dutch	English	See appendix	See appendix

D. Additional requirements

NL AMSTERD01, faculty of Humanities: See appendix

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
NL AMSTERD01	See appendix	See appendix

NL AMSTERD01, faculty of Humanities: See appendix

2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work has been graded.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

NL AMSTERD01, faculty of Humanities: *See appendix*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/en/uniud-international/incoming-exchange-students
NL AMSTERD01	Humanities International office	<i>See appendix</i>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496	http://www.uniud.it/en/uniud-international/incoming-exchange-students

	phone +39-0432-556218/556497	
NL AMSTERD01	Humanities International office	<i>See appendix</i>

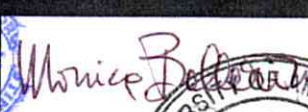

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	<p>Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497</p>	<p>http://www.uniud.it/en/uniud-international/incoming-exchange-students</p>
NL AMSTERD01	Humanities International office	<i>See appendix</i>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
I UDINE01	Responsible for Erasmus+ Mobility Prof. Monica Ballerini	08.03.17	
NL AMSTERD01	Prof. Fred Weerman Dean of the Faculty of Humanities	2/31 2017	

² Scanned signatures are accepted



University of Amsterdam
Faculty of Humanities

INTERNATIONAL EXCHANGE INFORMATION 2016-2017

Name	Mrs. Letje Lips	Mrs. Femke ten Bloemendal	Ms. Dymphy de Jong, Ms. Lydia Kooistra, Ms. Emilie Weterouen van Meeteren
Position	Co-ordinator Staff exchange & International policy	Co-ordinator Student exchange	Staff International Office
Phone	+31 (0)20 525 3593	+31 (0)20 525 4859	+31 (0)20 525 3094/5058
E-mai	A.R.Lips@uva.nl	f.tenbloemendal@uva.nl	international-fqw@uva.nl
Address	Spuistraat 134 Room 0.11 1012 VB Amsterdam the Netherlands		
Websites	www.uva.nl/exchange-humanities www.uva.nl/en/home http://coursecatalogue.uva.nl (<i>Amsterdam Exchange Programme - Humanities</i>)		

Academic Information

Semester dates (incl. exam periods)	Winter Semester:	1 September 2016 to 31 January 2017
	Summer Semester:	1 February 2017 to 30 June 2017
Number of study weeks/ academic year	42 weeks (40 weeks courses, 2 weeks holidays) A semester consists of 3 blocks (8-8-4 weeks). Course duration: one semester (summer or winter semester) or 1 or 2 blocks. No courses run for the complete year.	
Credit system	The standard workload for full-time students is 60 EC per academic year (1680 hours of study) or 30 EC per semester (840 hours of study).	
Language	Most classes are taught in Dutch, some BA-courses and MA-courses are taught in English. Courses in the field of Modern European languages mostly use Dutch as a source language, but are sometimes taught entirely in the target language. The Amsterdam Exchange Programme offers mostly English taught courses.	
Duration of programmes	A bachelor's programme (Bachelor of Arts) has a duration of three years and consists of 180 EC. A master's programme (Master of Arts) has duration of one year and 60 EC. The selective Research MA programmes take 2 years and consist of 120 EC.	
Workload	The credit system is based on student workload. Student workload does not only consist of lectures and seminars, but also of individual study. The workload is expressed in credit points based on the ECTS. 1 EC represents 28 hours of full-time study, including lecture attendance, hours spent on individual study and preparation of assignments.	
Type of education	There are different types of education. Lectures are frequently used as well as seminars and self-study. In seminars an active participation is expected. Students are expected to attend 80% of the classes. First course of the semester is always obligatory. On the internet Blackboard is used to prepare for classes, for discussions and even exams. For language classes the media-lab is used frequently.	
Assessment	All types of exams are practised: oral exams, written exams, essays, class room presentation and assignments.	

Academic climate	The UvA places a strong emphasis on independent and critical thinking. Students are expected to study independently. There is a lot of self-study required. It is not uncommon that students are expected to read 2 or 3 books by themselves in a week for any particular course. Students find the academic climate challenging but rewarding. Exams and assessment are not only scheduled at the end of a course but students can also find themselves doing weekly assignments such as small essays or book reports and most courses have mid-term as well as final exams. It is not common for teachers to be more lenient or easy on the exchange students. Exchange students are expected to fully participate in courses, there are no auditor-only options.
Courses and Learning Agreements	Courses on BA level can be found in the course catalogue: coursecatalogue.uva.nl → Programme → Search programme > Amsterdam Exchange programme - Humanities There is a limited amount of courses in English with a limited amount of places available for exchange students. Therefore it is very important for students to be flexible about the course choices. It is quite difficult to participate in MA-courses. These courses are often fully booked and have very specific entry requirements. During the second semester hardly any MA-courses are offered.

Grading System

Comparing international grading systems:

<i>Universiteit van Amsterdam 10 point system</i>	<i>ECTS Quality Assessment</i>	<i>Distribution Percentages</i>	<i>Recommended U.S. grades</i>	<i>Recommended ECTS grades</i>
8 ≤ grade ≤ 10	Excellent	10%	A	A
7.5 ≤ grade < 8	very good	25%	B	B
7 ≤ grade < 7,5	Good	30%	B	C
6 < grade < 7	satisfactory	25%	C	D
5,5 ≤ grade ≤ 6	Sufficient	10%	D	E
< 5.5	Fail	-	F	F

Application procedure

Nomination deadlines (subject to change)	- for 1 st semester and full year students: May 1 - for 2 nd semester students: October 1
Application deadlines (subject to change)	- for 1 st semester and full year students: May 15 - for 2 nd semester students: October 15
Application procedure: <ul style="list-style-type: none"> - student online application form - list of grades (in English) - course registration form - certificate of English language test *compulsory for those who will be studying courses in English.	Prospective exchange students fill out the online web form. They can send by email: international-fgw@uva.nl Or to: International office humanities Spuistraat 134, room 0.11 1012 VB Amsterdam The Netherlands

Language requirements	Students are expected to be fluent in the language they take courses in. Students who will be taking courses in English are required to take an official English test (TOEFL, IELTS, Cambridge, or OLS). This official test is <u>obligatory</u> for BA- and MA-students.
Dutch language	Exchange students can take a Dutch language course at the INTT. The INTT also offers intensive courses in the summer and winter. More information; www.intt.uva.nl Exchange students are entitled to a discount of the fee.

English language requirements		
	BA LEVEL	MA LEVEL
IELTS	Minimal overall grade of 6.5 with a minimum of 6 in each of the components	Minimum overall grade of 7 with a minimum of 7 in each of the components
Cambridge International Examination	Minimum grade of 'A' for the Certificate in Advanced English (CAE), Minimum grade of 'B' for the Certificate of Proficiency in English (CPE)	Minimum grade of 'A' for the Certificate in Advanced English (CAE), Minimum grade of 'B' for the Certificate of Proficiency in English (CPE)
TOEFL Internet* based	Minimum overall grade of 92 with a minimum of 20 in each of the components	Minimum overall grade of 100 with a minimum of 22 in each of the components
Erasmus+ Language tool: Online Linguistic Support (OLS)	Minimum of B2	Minimum of C1

Accommodation

Accommodation	The university co-operates with several housing corporations such as De Key (www.shortstay.dekey.nl) and DUWO. Exchange students can apply for accommodation through UvA's housing office (www.uva.nl/housing) Double room (sharing a room with another student) is common accommodation in Amsterdam. Normally students share the kitchen, bathroom and living quarters. The majority of the dorms are outside the city centre. Amsterdam has a housing shortage so it is very difficult for students to rent on the private market.
Expenses	Accommodation in Amsterdam is expensive. Rents start at about 375 Euro a month, but this is minimal. The majority of students pay around 450 to 500 Euro a month. The UvA charges a housing fee for the students who apply for housing through the UvA.

Additional services

Special needs	The university is open to students with special needs, including students with apparent or non-apparent disabilities or learning disorders. We would like to encourage students and our foreign colleagues to contact us as soon as possible if a special needs student is contemplating a study abroad in Amsterdam.
Students with children	Students travelling with children are asked to contact the Humanities' International office as soon as possible. University's housing facilities is not open for students with children.