

Erasmus+ Programme

Inter-institutional agreement 2017-2021 Higher Education Student and Staff Mobility –Mobility for learners and staff–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY Faculty of Arts Department of Film Studies	CZ PRAHA07	<u>Faculty coordinator:</u> Petra Jančíková Petra.jancikova@ff.cuni.cz +420 221 619 840 <u>Department coordinator:</u> Mgr. Magda Španihelová E-mail: magda.spanihel@gmail.com Tel. +420 220 563 429
UNIVERSITA DEGLI STUDI DI UDINE Department of Humanities and Cultural Heritage	I UDINE01	<u>Claudia.schileo@uniud.it</u> outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 Department coordinator Prof. Francesco Pitassio <u>francesco.pitassio@uniud.it</u> Tel. +39 432 556622 Mob. +39 347 4920911

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	I UDINE01	213	Audio-visual techniques and	1 st , 2 nd , 3 rd	1/6	0/0

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

			media production			
I UDINE01	CZ PRAHA07	213	Audio-visual techniques and media production	1 st , 2 nd , 3 rd	1/6	0/0

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA ⁴	STT ⁵
CZ PRAHA07	I UDINE01	213	Audio-visual techniques and media production	1/5	0/0
I UDINE01	CZ PRAHA07	213	Audio-visual techniques and media production	1/5	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
I UDINE01		Italian	English	B1	B2

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

	CZ PRAHA07	I UDINE01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.uniud.it/en/uniud-international/incoming-exchange-students International Student Service 7 iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/55649
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses
Housing ⁸	http://www.cuni.cz/UK-2073.html	https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	https://www.uniud.it/it/international-area/studenti-mobilita-ingresso/prima-dellarrivo/visto-di-ingresso-studenti-stranieri
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/health-insurance?set_language=en
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	



⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹¹	http://is.cuni.cz/studium/eng/predmety/index.php	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
CZ PRAHA07	doc. Mirjam Friedová, Ph.D. Dean of Faculty of Arts		
I UDINE01	_____ Responsible for Erasmus+ Mobility Prof. Monica Ballerini monica.ballerini@uniud.it Tel. +39 432 556517 _____	APR. 2017	

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures, seals and stamps are accepted