

Erasmus+ Programme

Inter-institutional agreement 2018-2021

Higher Education Student and Staff Mobility

– Mobility for learners and staff –

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
<p>PHILIPPS-UNIVERSITÄT MARBURG (Faculty of German studies and Arts)</p>	<p>D MARBURG01</p>	<p><i>Institutional Coordinator:</i></p> <p>Christina Bohle International Office Deutschhausstr. 11+13, D-35037 Marburg Phone.: +49 (0)6421 2826226 Fax: +49 (0)6421 2826227 Email: christina.bohle@verwaltung.uni-marburg.de</p> <p><i>Departmental Coordinator:</i></p> <p>Eva Sourjikova Faculty of German studies and Arts Deutschhausstr. 3 D-35037 Marburg Phone: +49(0)6421 2824575 Fax : +49(0)6421 2824558 Email: eva.sourjikova@staff.uni-marburg.de</p>
<p>UNIVERSITA DEGLI STUDI DI UDINE Department of Humanities and Cultural Heritage</p>	<p>I UDINE01</p>	<p>Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221</p> <p>Department coordinator Prof. Francesco Pitassio francesco.pitassio@uniud.it Tel. +39 432 556622 Mob. +39 347 4920911</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
D MARBURG01	I UDINE01	213	Audio-visual techniques and media production	1 st , 2 nd , 3 rd	2/6 months (12 months in total)	0/0
I UDINE01	D MARBURG01	213	Audio-visual techniques and media production	1 st , 2 nd , 3 rd	2/6 months (12 month in total)	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
D MARBURG01	I UDINE01	213	Audio-visual techniques and media production	1/5-35	0/0
I UDINE01	D MARBURG01	213	Audio-visual techniques and media production	1/5-35	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D MARBURG01		German	English	B1	B2
I UDINE01		Italian	English	B1	B2

D. Calendar

1. Student nomination/application deadlines:

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

Receiving institution	Winter term⁶ [month]	Summer term⁷ [month]
D MARBURG01		
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

E. Information

I UDINE01		
WWW for Incoming Students		http://www.uniud.it/en/uniud-international/incoming-exchange-students International Student Service 7 iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/55649
WWW Course Catalogue		http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses
Housing ⁸ Contact details		https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine
WWW Visa Information ⁹ Contact details		https://www.uniud.it/it/international-area/studenti-mobilita-ingresso/prima-dellarrivo/visto-di-ingresso-studenti-stranieri
WWW Insurance Information ¹⁰ Contact details		https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/health-insurance?set_language=en

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.



⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹¹		https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects
WWW Students and Staff with Disabilities Contact details		

*Additional information on the partner institution Philipps-Universität Marburg (D MARBURG01) can be found in the appendices. The appendices are therefore part of the Inter-Institutional Agreement.

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
D MARBURG01	Christina Bohle ERASMUS Institutional Coordinator	07.06.2017	
I UDINE01	_____ Responsible for Erasmus+ Mobility Prof. Monica Ballerini monica.ballerini@uniud.it Tel. +39 432 556517 _____	<i>14 June 2017</i>	

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures, seals and stamps are accepted

**APPENDIX A (D MARBURG01) to
INTER-INSTITUTIONAL AGREEMENT for the academic year(s) 2014/15 – 2016/17
Erasmus+ Programme: Key Action 1 – Higher Education Student and Staff Mobility**

PHILIPPS-UNIVERSITÄT MARBURG (D MARBURG01)
Christina Bohle ERASMUS Institutional Coordinator, Deutschhausstr. 11+13, D-35032 Marburg ph.: +49 (0)6421 2826226; Fax.: +49 (0)6421 2826227; e-mail: erasmus@uni-marburg.de
Homepage: http://www.uni-marburg.de/ Course catalogue: http://www.uni-marburg.de/international/erasmus/vorlesung International Office: http://www.uni-marburg.de/international

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates to help them acquire the recommended language skills by the start of the study or teaching period.

As a rule, the language of instruction is the institution's official language and/or English. This applies to both the sending and receiving institution.

The Philipps-Universität Marburg recommends a minimum level of B1, as defined by the Common European Framework of Reference for Languages (CEFR), in the language of instruction. A level of B2 is advisable. In philology courses the language of instruction is often the language of the region studied.

Language requirements for individual faculties or areas of study that differ from this general recommendation are specified in the Inter-institutional agreement.

The course catalogue provides more information on the language of instruction at <http://www.uni-marburg.de/international/erasmus/vorlesung>

Additional information / requirements

At Philipps-Universität Marburg (D MARBURG01), intensive language courses are offered before each semester; orientation weeks for Incoming students are held twice before each semester (before and after the language courses).

Philipps-Universität Marburg (D MARBURG01) has infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.), though not all university buildings are barrier-free. Depending on the nature of the disability, the city infrastructure may not be adequate. We would advise to contact the International Office at erasmus@uni-marburg.de as early as possible before the intended stay in order to inform the student/staff of all relevant details and organize any additional services in time for the mobility.

Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
D MARBURG01	July 15 th	January 15 th



2. The Philipps-Universität Marburg will normally send its decision within 2 weeks. Please be aware that some subject areas may need more time for the decision.
3. A Transcript of Records will be issued by Philipps-Universität Marburg no later than 4 weeks after the assessment period has finished, depending on the completion of the course list by the Incoming student. The assessment period finishes at the end of the semester, i.e. March 31 for Winter term, September 30 for Summer term.

General information

General information for incoming students can be found in our *Orientation Brochure for Incoming Students* at <http://www.uni-marburg.de/international/dat/orientierungsheft.pdf>.

1. Grading system

Information about the grading system of the Philipps-Universität Marburg can be found at: <http://www.uni-marburg.de/iusp/bilderunddownloads/gradingsystem.pdf>

Information on ECTS system and the academic curriculum can be found at: <http://www.uni-marburg.de/studium/res/ects>

2. Visas

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobility participants, in accordance with the requirements of the Erasmus Charter for Higher Education.

Information on visa requirements can be found at

<http://www.uni-marburg.de/international/dat/orientierungsheft.pdf>

Further information and assistance will be provided by erasmus@uni-marburg.de.

3. Insurance

The sending and receiving institutions will provide incoming and outgoing mobility participants assistance in obtaining insurance, in accordance with the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobility participants of cases in which insurance coverage is not automatically provided.

Further information can be found at <http://www.uni-marburg.de/international/dat/orientierungsheft.pdf> or will be provided by erasmus@uni-marburg.de.

4. Housing

The receiving institution will provide incoming mobility participants with information on finding accommodation, in accordance with the requirements of the Erasmus Charter for Higher Education.

Further information can be found at <http://www.uni-marburg.de/international/aus/stud/info/unterk> or at <http://www.studentenwerk-marburg.de/wohnen> or will be provided by erasmus@uni-marburg.de.



KEY DATA

Full legal name of institution	Philipps-Universität Marburg
ERASMUS ID code	D MARBURG01
PIC (Participant Identification Code) Institution number (for export to the Mobility-Tool+)	999848938 001829-ORG-00001
Mailing Address	Philipps-Universität Marburg International Office - European Office (Referat für Europäische Bildungsprogramme) Deutschhausstraße 11+13 D-35037 Marburg
LLP/ERASMUS Institutional Co-ordinator Head of European Office Programme management, Bilateral Agreements, Teaching staff mobility, Staff training	Christina Bohle Tel: +49 (0) 6421 28 26226 Fax: +49 (0) 6421 28 26227 E-mail: erasmus@uni-marburg.de
LLP/ERASMUS Mobility Officer Student mobility (Outgoing, Incoming)	Binja Homann Tel: +49 (0) 6421 28 26236 Fax: +49 (0) 6421 28 26077 E-mail: homann@verwaltung.uni-marburg.de

Semester/Term Dates (lecture time): Autumn: mid-October – end of February Spring: mid-April – end of July	Application deadlines: Autumn semester: July 15 th Spring semester: January 15 th
Information for incoming ERASMUS students http://www.uni-marburg.de/international-en/incoming/fr_abr_students/austauschstud-en/erasmus/service → Information brochure for Incoming students → Information on language courses and accommodation → Registration for the Orientation Program	
Online application (ONLY!): http://www.uni-marburg.de/international-en/incoming/stud/exch_prog/erasmus/online_application Application for: → LLP/ERASMUS-Exchange → Accommodation (if students apply within the deadlines, accommodation is guaranteed for exchange students) → Pre-semester Language Course (dates: September/ March ; costs: 150 Euro for ERASMUS students)	
University Course Catalogue: https://qis.verwaltung.uni-marburg.de/	
Institutional Homepage: http://www.uni-marburg.de	
Departmental coordinators: http://www.uni-marburg.de/international/depcoord → Contact information → Direct links to the departmental websites	

Faculties and Departmental Coordinators

01	Rechtswissenschaften (Faculty of Law)	Frau Dr. Petra Zrenner → petra.zrenner@staff.uni-marburg.de
02	Wirtschaftswissenschaften (Faculty of Business Administration and Economics)	Herr Prof. Dr. Paul Alpar → alpar@wiwi.uni-marburg.de
03	Gesellschaftswissenschaften und Philosophie (Faculty of Social Sciences and Philosophy)	Frau Ina Drescher-Bonny → ina.drescherbonny@staff.uni-marburg.de
04	Psychologie (Faculty of Psychology)	Frau Dr. Anna Thorwart → erasmus4@uni-marburg.de
05	Evangelische Theologie (Faculty of Protestant Theology)	Herr Prof. Dr. Christl Maier → erasmus05@uni-marburg.de
06	Geschichte und Kulturwissenschaft (Faculty of History and Cultural Studies)	Herr apl. Prof. Dr. Eckhard Meyer Zwiffelhofer → eckhard.meyer-zwiffelhofer@uni-marburg.de
09	Germanistik und Kunstwissenschaft (Faculty of German Studies and History of the Arts)	Frau Eva Sourjikova → eva.sourjikova@staff.uni-marburg.de
10	Fremdsprachliche Philologien (Faculty of Foreign Languages and Cultures)	
	Anglistik und Amerikanistik (Department of Anglophone and American Studies)	Herr Malte S. Unterweg → iaasokra@staff.uni-marburg.de
	Romanistik (Department of Romance Philology)	Frau Christiane Rokitzki → erasfb10@staff.uni-marburg.de
	Klassische Philologie (Department of Classical Philology)	Herr Prof. Dr. Gregor Vogt-Spira → gregor.vogtspira@staff.uni-marburg.de
	Vergl. Sprachwissenschaft und Keltologie (Department of Comparative Linguistics and Celtic Studies)	Herr Prof. Dr. Erich Poppe → poppe@staff.uni-marburg.de
12	Mathematik und Informatik (Faculty of Mathematics and Computer Science)	Herr Prof. Dr. Volkmar Welker → welker@mathematik.uni-marburg.de
13	Physik (Faculty of Physics)	Herr Prof. Dr. Reinhard Noack → reinhard.noack@physik.uni-marburg.de
15	Chemie (Faculty of Chemistry)	Frau Ina Johanna Pinnschmidt → pinnschm@chemie.uni-marburg.de
16	Pharmazie (Faculty of Pharmacy)	
	Finnland, Spain, Czech Republic	Frau Gabriele Lins (Erstkontakt) → dekanat.pharmazie@staff.uni-marburg.de
	France	Herr Prof. Dr. Carsten Culmsee → culmsee@staff.uni-marburg.de
	United Kingdom	Herr Prof. Dr. Udo Bakowski → bakowsky@staff.uni-marburg.de
17	Biologie (Faculty of Biology)	Dr. Kathrin Schuster → ka.schuster@biologie.uni-marburg.de
19	Geographie (Faculty of Geography)	Prof. Dr. Thomas Nauß → nauss@geo.uni-marburg.de
20	Humanmedizin (Faculty of Medicine)	Prof. Dr. Frank Czubayko → czubayko@staff.uni-marburg.de Frau Leonie Horst (Incoming) → leonie.horst@staff.uni-marburg.de Frau Dr. Renate Hochscheid (Outgoing) → hochsche@staff.uni-marburg.de
21	Erziehungswissenschaften (Faculty of Education)	
	Erziehungswissenschaften (Department of Education)	Frau Iris Männle → iris.maennle@staff.uni-marburg.de
	Sportwissenschaft (Department of Sports Science)	Herr Martin Lindner → martin.lindner@staff.uni-marburg.de
CNMS	Centrum für Nah- und Mittelost-Studien Center for Near and Middle Eastern Studies	Frau Leslie Tramontini → tramont@staff.uni-marburg.de
ZfL	Zentrum für Lehrerbildung (Centre for Teacher Training)	Herr Martin Lüdecke → luedecke@staff.uni-marburg.de