



# Erasmus+ Programme

## Inter-institutional agreement 2014/2021

### Mobility for learners and staff (Key Action 1)

### Higher Education Student and Staff Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions<sup>1</sup>

<b>IUT 1 DE GRENOBLE UNIVERSITE JOSEPH FOURIER FGRENOBL01</b>	<b>UNIVERSITY OF UDINE I UDINE01</b>
<p><u>Institutional Coordinator</u> :</p> <p>Fabienne BRION</p> <p>IUT 1 de Grenoble International Office 151, rue de la Papeterie 38400 Saint-Martin d'Hères France</p> <p>Tel. : 00 33 (0)4 76 82 53 17 / 2 84 01 Fax : 00 33 (0)4 76 82 53 26 e-mail : <a href="mailto:ri.iut@ujf-grenoble.fr">ri.iut@ujf-grenoble.fr</a></p> <p><a href="http://www-iut.ujf-grenoble.fr">www-iut.ujf-grenoble.fr</a></p>	<p><u>Outgoing mobility &amp; Erasmus Studio Agreements</u> :</p> <p>Claudia SCHILEO <a href="mailto:claudia.schileo@uniud.it">claudia.schileo@uniud.it</a> Tel. : +39 432 556221 Fax : +39 432 556229 International Relations and Mobility Office V. Palladio, 8 33100 UDINE - ITALY</p> <p><u>International Student Service</u> : <a href="mailto:iss@uniud.it">iss@uniud.it</a></p> <p><u>Incoming Exchange Mobility</u> :</p> <p>Tel. : +39 432 556218/556497 Fax : +39 432 556496</p> <p><a href="http://www.uniud.it/international-area/incoming-mobility">www.uniud.it/international-area/incoming-mobility</a></p> <p>General course catalogue : <a href="http://www.uniud.it/didattica/facolta">www.uniud.it/didattica/facolta</a></p> <p>Courses held in English : <a href="http://www.uniud.it/international-area">www.uniud.it/international-area</a></p> <p><u>Departmental Coordinator</u> :</p> <p>Luca SELMI DIEG – Dipartimento di Ingegneria Elettrica, Gestionale e Meccanica. e-mail : <a href="mailto:luca.selmi@uniud.it">luca.selmi@uniud.it</a></p>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions.  
Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.  
Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>2</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Study cycle [short cycle, 1st, 2nd]	Student Mobility for Studies	
					Number of students	Total number of months
<b>F GRENOBL01</b>	<b>I UDINE01</b>	52	Engineering	1 <sup>st</sup>	2	18
<b>I UDINE01</b>	<b>F GRENOBL01</b>	52	Engineering	1 <sup>st</sup>	2	12

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Teaching Staff mobility	
				Number of Teachers	Total number of days of teaching
<b>F GRENOBL01</b>	<b>I UDINE01</b>	52	Engineering	1	5
<b>I UDINE01</b>	<b>F GRENOBL01</b>	52	Engineering	1	5

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
<b>F GRENOBL01</b>	French	English	Language 1 or 2 : B1/B2	Language 1 or 2 : B2
<b>I UDINE01</b>	Italian	English	B1	B2

Courses held in English can be offered within some study courses. The student can check the list on our web-site:  
<http://www.uniud.it/international-area>

## D. Additional requirements

<b>F GRENOBL01</b>	<b>Autumn term</b> [month]	<b>Spring term</b> [month]
<b>CLASSES BEGIN</b>	1 <sup>st</sup> September	Mid-January or February
<b>INFRASTRUCTURE TO WELCOME STUDENTS AND STAFF WITH DISABILITIES</b>	Service Accueil Handicap <a href="http://handicap.grenoble-univ.fr/">http://handicap.grenoble-univ.fr/</a> +33 (0)4 76 82 84 70	

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*)

## I UDINE01

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
F GRENOBL01	15 <sup>th</sup> June	15 <sup>th</sup> October
	<b>Application forms:</b> <a href="http://www-iut.ujf-grenoble.fr">www-iut.ujf-grenoble.fr</a> Click on "International" and then on "International Exchange Students".	
I UDINE01	15 <sup>th</sup> May (nomination letter)	30 <sup>th</sup> September (nomination letter)

1. The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).
2. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [jss@uniud.it](mailto:jss@uniud.it)). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).
3. The I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
4. Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student.

2. The receiving institution will send its decision within 6/8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement : If the agreement is signed for more than one academic year, the partners commit to amend the agreement in case of changes in the mobility data by no later than the end of January in the preceding academic year.  
Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### F GRENOBL01

The academic year is on a semester basis with each semester worth 30 ECTS as defined in the Bologna agreement of the European Higher Education System.

Grades are on a scale from 0 to 20 where 10/20 is the average passing grade.

However, in the French academic system, grades are viewed as a whole set for a semester which means that it is not only the individual grade in a given class that must be considered but the set of grades for a semester.

At the Bachelor's level, the average of all classes in a semester must be greater than or equal to 10/20.

At the Master's level, the overall average for all classes in a semester must be greater than or equal to 10/20 **AND** all individual class grades must be greater than or equal to 7/20. For Engineering degrees the average is actually 7/20 instead of 10/20.

In addition, grades in a class are a combination of knowledge based grades and competencies. Hence it is not strictly the rule that is to be learned but the concept behind it must be understood as well.

The following grading table reflects the way grades are given at UJF for a semester. Although very high grades are seldom given for classwork, grades for practicals, labs and internship rarely go below 10/20.

Grade/20 for a semester based on rule above	European Grading System
18-20	Very uncommon (approx. 1 out of 1000 students). Brilliant and exceptional results
16-18	Outstanding performance, first-rate results
14-16	Very good to excellent results.
12-14	Good to very good results
10-12	Passing to satisfactory results
10	Lowest passing grade: standard has been met but with a number of notable errors
< 10	Fail, further work required

Hence a student with a grade above 12/20 is considered to be a good student while a student with 14/20 or above is a VERY good student.

Institution [Erasmus code]	Website for information
I UDINE01	<a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
<b>F GRENOBL01</b>	International Office : e-mail : <a href="mailto:ri.iut@ujf-grenoble.fr">ri.iut@ujf-grenoble.fr</a>	<a href="http://www.ujf-grenoble.fr/medias/fichier/welcomeguide-2013-2014-english_1370349557576.pdf">http://www.ujf-grenoble.fr/medias/fichier/welcomeguide-2013-2014-english_1370349557576.pdf</a>  <a href="http://international.grenoble-univ.fr/jsp/fiche_pagelibre.jsp?CODE=50887804&amp;LANGUE=1&amp;RH=GUETREN_MENTIONS">http://international.grenoble-univ.fr/jsp/fiche_pagelibre.jsp?CODE=50887804&amp;LANGUE=1&amp;RH=GUETREN_MENTIONS</a>
<b>I UDINE01</b>		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine/living-in-udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine/living-in-udine/issue-renewal-of-residence-permit?lingua=eng</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
<b>F GRENOBL01</b>	International Office : e-mail : <a href="mailto:ri.iut@ujf-grenoble.fr">ri.iut@ujf-grenoble.fr</a>	See details on our website, on the "Erasmus Students Information Sheet" : <a href="http://www-iut.ujf-grenoble.fr">www-iut.ujf-grenoble.fr</a> (click on "International" and then on "International Exchange Students").
<b>I UDINE01</b>	Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.  EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.	


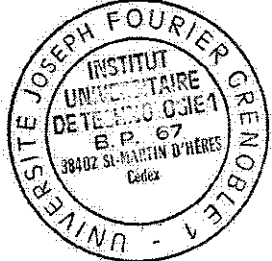


## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
<b>F GRENOBL01</b>	International Office : e-mail : <a href="mailto:ri.iut@ujf-grenoble.fr">ri.iut@ujf-grenoble.fr</a>	<a href="http://www.ujf-grenoble.fr/medias/fichier/welcomeguide-2013-2014-english_1370349557576.pdf">http://www.ujf-grenoble.fr/medias/fichier/welcomeguide-2013-2014-english_1370349557576.pdf</a>
<b>I UDINE01</b>		<a href="http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
<b>F GRENOBL01</b>	Patrick PIERSON Director	17/01/2014	per procurationem Fabienne BRION - International Officer  
<b>I UDINE01</b>	Prof. M. BALLERINI Vice-rector for International Mobility	20/01/14	 

<sup>3</sup> Scanned signatures are accepted