



European Commission



University of Udine

Erasmus Studio Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in english: http://www.uniud.it/international-area
		Professor/departmental coordinator: Maurizio MARESCA maurizio.maresca@uniud.it	

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		DISG - DIPARTIMENTO DI SCIENZE GIURIDICHE	
Szegedi Tudományegyetem - University of Szeged Gabriella BALOG MOLNAR Head of International Mobility Centre, Institutional ERASMUS Coordinator	HU SZEGED01	Address: H-6720 Szeged, Dugonics tér 13. Phone/Fax: +36 62 420 895 E-mail: Gabriella.Balog.Molnar@rekt.szte.hu	http://www.u-szeged.hu/erasmus/ http://www.u-szeged.hu/erasmus/course-descriptions
Összehasonlító Jogi Intézet – Institute of Comparative Law Dr. Péter MEZEI, Associate Professor, PhD, Departmental Coordinator	HU SZEGED01	Address: H-6722 Szeged, Rákóczi tér 1. Phone: +36 62 546 735 Fax: +36 62 544 300 E-mail: mezei@juris.u-szeged.hu	http://www.juris.u-szeged.hu/oktatas/erasmus/incoming-students?objectParentFolderId=11915

B. Student Mobility numbers⁵ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle, or undergraduate]	Study cycle [2 nd cycle, or postgraduate]	Study cycle [phd or doctoral cycle]	Number of students	Duration of stay for each students [number of months]
I UDINE01	HU SZEGED01	38 law	x	x		2	6
HU SZEGED01	I UDINE01	38 law	x	x		2	6

C. Teaching Staff Mobility per academic year

FROM	TO	Subject	Subject	Number of staff mobility periods
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⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	HU SZEGED01	38	law	To be defined	1
HU SZEGED01	I UDINE01	38	Law	1 person	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English if required	B1	
HU SZEGED01	330	Hungarian	English / French / German	English B1	English B2

- Courses held in english can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Additional requirements

I UDINE01:

The original transcript of records with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

HU SZEGED01

- Application documents received after application deadlines will not be accepted.
- In case, if the application documents aren't in Hungarian, English, German or French language, the applicants have to add the authorized translation of these documents.
- It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
- Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
HU SZEGED01	30 June	31 October

2. I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc...).
3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
4. I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
5. Erasmus incoming student at I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE																								
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng																								
HU SZEGED01	<p>HU SZEGED01: the following scale is used for all types of evaluations/examinations:</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Comments</th> <th>Estimated corresponding ECTS grade</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>excellent</td> <td>Outstanding with minor errors.</td> <td>A/B</td> </tr> <tr> <td>4</td> <td>good</td> <td>Generally sound work with a number of notable errors.</td> <td>C</td> </tr> <tr> <td>3</td> <td>satisfactory</td> <td>Fair but with significant shortcomings.</td> <td>D</td> </tr> <tr> <td>2</td> <td>pass</td> <td>Performance meets the minimum criteria.</td> <td>E</td> </tr> <tr> <td>1</td> <td>fail</td> <td>Further work is required.</td> <td>F/FX</td> </tr> </tbody> </table> <p>For further information visit the following website: http://www2.u-szeged.hu/erasmus/grading-system</p>	Grade	Meaning	Comments	Estimated corresponding ECTS grade	5	excellent	Outstanding with minor errors.	A/B	4	good	Generally sound work with a number of notable errors.	C	3	satisfactory	Fair but with significant shortcomings.	D	2	pass	Performance meets the minimum criteria.	E	1	fail	Further work is required.	F/FX
Grade	Meaning	Comments	Estimated corresponding ECTS grade																						
5	excellent	Outstanding with minor errors.	A/B																						
4	good	Generally sound work with a number of notable errors.	C																						
3	satisfactory	Fair but with significant shortcomings.	D																						
2	pass	Performance meets the minimum criteria.	E																						
1	fail	Further work is required.	F/FX																						

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
HU SZEGED01		http://konzuliszolgalat.kormany.hu/en

3. Insurance

Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

HU SZEGED01: <http://www.u-szeged.hu/erasmus/student-guide>



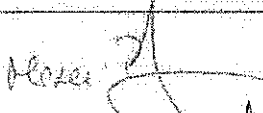

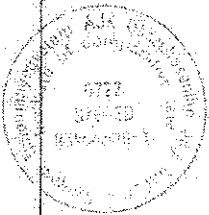
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
HU SZEGED01		http://www.u-szeged.hu/erasmus/student-guide

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature ²	stamp
I UDINE01	Prof. Ballerini M. Vice rector for International Mobility	21/01/14		
HU SZEGED01	<u>Departmental Coordinator:</u> Dr. Péter Mezei <u>Institutional Coordinator:</u> Gabriella Balog Molnár Head of International Mobility Centre	20/01/2014	 	

² Scanned signatures are accepted

2014 JAN. 20

