

Datum: 2.7.2019.
Kl.Jedinica: 04
Kl: 910-01/19-01/07
Ur.br: 2170-57-04-19-40



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|--|---|---|
| University of Rijeka | HR RIJEKA01 | Inst. Coordinator Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, international@uniri.hr ; www.uniri.hr Departmental Coordinator: Prof. dr. Nada Bodišoga-Vukobrat, Vice dean for International relations, nadab@pravri.hr Assist. Prof. Sandra Winkler, Erasmus coordinator swinkler@pravri.hr Jelena Mitrović, administrative support, jelena@pravri.hr | www.uniri.hr http://www.pravri.uniri.hr/en/ |
| UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY | I UDINE01 PIC-Number 999899281 | Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility | https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer |

| | | | |
|--|--|---|---|
| | | fax +39-0432-556496 phone +39-0432-556218/556497 Departmental coordinator: Elisabetta.bergamini@uniud.it | courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses |
|--|--|---|---|

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|------------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| HR RIJEKA01 | I UDINE01 | 0421 | Law | 1 st , 2 nd , 3 rd | 2/18 | / |
| I UDINE01 | HR RIJEKA01 | 0421 | Law | 1 st , 2 nd , 3 rd | 6 students x 6 months each | No/only by individual agreement |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|------------------------|--|----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration*] | Staff Mobility for Training * |
| HR RIJEKA01 | I UDINE01 | 0421 | Law | 2 person/ 1week per person /8h | 2 person / 1week per person |
| I UDINE01 | HR RIJEKA01 | 0421 | Law | 2 person/ 1week per person/ 8hours | 2 person / 1week per person |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| HR RIJEKA01 | Law | English | Croatian | | B2 |
| I UDINE01 | Law | Italian | English | B1 | B2 |

D. Additional requirements

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

E. Calendar

1. All application documents for nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|------------------------|---------------------------|
| HR RIJEKA01 | June 10 | November 10 |
| I UDINE01 | 15 May (nomination) | 30 September (nomination) |

2. The receiving institution will send its decision within **[6]** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **[5]** weeks after the assessment period has finished at the receiving HEI. *[It should*

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. **I UDINE01** cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- **I UDINE01** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by **I UDINE01** within 5 weeks.

F. Information

1. Grading systems of the institutions

HR RIJEKA01:

http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

| [Erasmus code] | WEB PAGE |
|------------------|---|
| I UDINE01 | https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| HR RIJEKA01 | international@uniri.hr vize@mvep.hr | www.uniri.hr www.mvep.hr/en |
| I UDINE01 | iss@uniud.it | https://www.uniud.it/en/uniud-international/incoming-exchange-students |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| HR RIJEKA01 | international@uniri.hr | www.uniri.hr www.hzzo.hr |
| I UDINE01 | iss@uniud.it | <p><i>At the University of Udine:</i> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.</p> <p>EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p> |

4. Housing

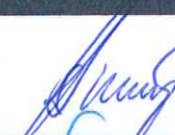
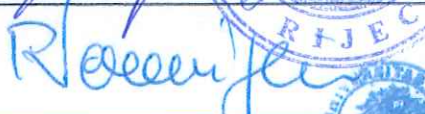
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|-------------------------|
|-------------------------------|-----------------------------------|-------------------------|

| | | |
|-------------|--|---|
| HR RIJEKA01 | scri.uniri@scri.hr scri.smjestaj@gmail.com esn.rijeka@gmail.com | https://www.facebook.com/ErasmusRijeka/?fref=ts |
| I UDINE01 | iss@uniud.it | https://www.uniud.it/en/uniud-international/incoming-exchange-students |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|-------------------------------|---|-----------|--|
| HR RIJEKA01 | Prof. Snježana Prijić Samaržija, PhD., Rector | 1.7.2019. |  |
| I UDINE01 | Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio | 05/06/19 |  |

² Scanned signatures are accepted