



European Commission



University of Udine

Erasmus + Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015-2021²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in english: http://www.uniud.it/international-area

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	I UDINE01	Marisa Manzano marisa.manzano@uniud.it	
UNIVERSITE PIERRE ET MARIE CURIE	F PARIS 006	Institutional Coordinator Isabelle Levisalles , isabelle.levisalles@upmc.fr Tel : + 33 1 44 27 26 99 Université Pierre et Marie Curie Direction des Relations Internationales Courrier 604 4 place Jussieu 75252 PARIS Cedex 05 - France Fax : + 33 1 44 27 26 80	http://www.upmc.fr/fr/formations/diplomes.html

B. Student Mobility numbers⁵ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle, or undergraduate]	Study cycle [2 nd cycle or postgraduate]	Study cycle [phd or doctoral cycle]	Number of student	Duration of stay for each students [number of months]
I UDINE01	F PARIS 006	0531 - Chemistry		X		1	6 months
F PARIS 006	I UDINE01	0531 - Chemistry		x		1	6 months
		Molecular Biology - Biotechnology					

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	F PARIS 006	0531	Chemistry	Marisa Manzano	1
				Molecular Biology - Biotechnology	
F PARIS 006	I UDINE01	0531	Chemistry	Souhir Boujdai	1
				Molecular Biology - Biotechnology	

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English	X	
F PARIS 006		French	-	B1	B2

-At the University of Udine: Courses held in english can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

<http://www.uniud.it/international-area/incoming-mobility/Profungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

<http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
F PARIS 006	30 April Hardcopy application form and supporting documents: 31 May	15 October Hardcopy application form and supporting documents: 15 November

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng

F PARIS 006

Description	UPMC Grade	ECTS
Très bien	Note au moins égale à 80	Full ECTS course granted
Very Good	Grade at least equal to 80	
Bien	Note au moins égale à 70 et inférieure à 80	Full ECTS course granted
Good	Grade at least equal to 70 and lower than 80	
Assez Bien	Note au moins égale à 60 et inférieure à 70	Full ECTS course granted
Satisfactory	Grade at least equal to 60 and lower than 70	
Passable	Note au moins égale à 50 et inférieure à 60	Full ECTS course granted
Sufficient	Grade at least equal to 50 and lower than 60	
Éliminé	Note inférieure à 50	0
Fail	Below 50 Grade	

ECTS credits:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
F PARIS 006	Julia.franke@upmc.fr + 33 1 44 27 51 84	http://www.upmc.fr/fr/international/venir_etudier_a_l_upmc.html

3. Insurance

At the University of Udine: Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

F PARIS 006	Julia.franke@upmc.fr + 33 1 44 27 51 84	http://www.upmc.fr/fr/international/venir_etudier_a_l_upmc.html
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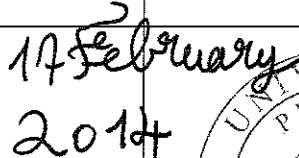
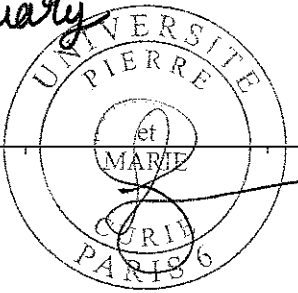
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
F PARIS 006	Julia.franke@upmc.fr + 33 1 44 27 51 84	http://www.upmc.fr/fr/international/venir_etudier_a_l_upmc.html

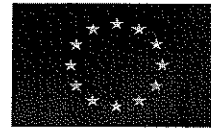
H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷	stamp
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini	28/02/14	<i>Maurizio Ballerini</i>	
F PARIS 006	Jean Chambaz, Président	17 February 2014		

Pour le Président
et par délégation
La Directrice des Relations Internationales

Sabine LOPEZ

⁷ Scanned signatures are accepted



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	UNIVERSITE PIERRE ET MARIE CURIE – Paris 6
Erasmus Code	F PARIS006
EUC	Nr. 27949
Institution website	http://www.upmc.fr
Online course catalogue	http://www.upmc.fr/fr/formations/diplomes/sciences_et_technologies2.html

1.2. Main contacts

Contact persons	Anne-Sophie Deltell Isabelle Levisalles
Responsibility	Central management of the ERASMUS+ programme Contact persons for Erasmus + partners
Contact details	<p>Medicine and Life Sciences Anne-Sophie Deltell - Phone: +33 1 44 27 26 81 - Fax: +33 1 44 27 26 80 E-mail: anne-sophie.deltell@upmc.fr E-mail : erasmus@upmc.fr</p> <p>Sciences Isabelle Levisalles - Phone: +33 1 44 27 26 99 - Fax: +33 1 44 27 26 80 E-mail : isabelle.levisalles@upmc.fr E-mail : erasmus@upmc.fr</p> <p>Université Pierre et Marie Curie Direction des Relations Internationales Courrier 604 4 place Jussieu 75252 PARIS Cedex 05 - France</p>

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	Level B1 required
Student Mobility for Internships	Any	English	Level B1 recommended
Staff Mobility for Teaching	Any	French	Level B2 recommended
Student Mobility for Joint degrees	Cf website	English	Level B1 recommended

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether your institution has the infrastructure to welcome students and staff with disabilities.]

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Medicine

Autumn term, Spring term, and Full year	30 April Hardcopy application form and supporting documents: 31 May
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Sciences

Autumn term	30 April Hardcopy application form and supporting documents: 31 May
Spring term	15 October Hardcopy application form and supporting documents: 15 November

2.3.2. Decision Response

We will send our decision within 6 weeks (Mid June for autumn term and Mid November for Spring term).

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 6 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

2.3.4. Termination of Agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

3. Additional information

3.1. Grading system

UNIVERSITE PIERRE ET MARIE CURIE – UPMC – PARIS 6

F PARIS 006

Description	UPMC Grade	ECTS
Très bien Very Good	Note au moins égale à 80 Grade at least equal to 80	Full ECTS course granted
Bien Good	Note au moins égale à 70 et inférieure à 80 Grade at least equal to 70 and lower than 80	Full ECTS course granted
Assez Bien Satisfactory	Note au moins égale à 60 et inférieure à 70 Grade at least equal to 60 and lower than 70	Full ECTS course granted
Passable Sufficient	Note au moins égale à 50 et inférieure à 60 Grade at least equal to 50 and lower than 60	Full ECTS course granted
Éliminé Fail	Note inférieure à 50 Below 50 Grade	0

ECTS credits:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Julia Franke
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 44 27 51 84 - Fax: +33 1 44 27 7 68 - Email: julia.franke@upmc.fr
Website	http://www.upmc.fr/fr/international/venir_etudier_a_l_upmc.html

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Julia Franke
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 44 27 51 84 - Fax: +33 1 44 27 7 68 - Email: julia.franke@upmc.fr
Website	http://www.upmc.fr/fr/international/venir_etudier_a_l_upmc.html

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Julia Franke
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 44 27 51 84 - Fax: +33 1 44 27 7 68 - Email: julia.franke@upmc.fr
Website	http://www.upmc.fr/fr/international/venir_etudier_a_l_upmc.html