

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Gál Ferenc College	HU SZEGED04	Institutional Erasmus+ coordinator: Dr. István Thékes thekes.istvan@gff-szeged.hu Dóm tér 6. 6720 Szeged, Hungary Phone: + 36 70 440 4223	General College website: www.gff-szeged.hu Contact and information for incoming students and staff: http://gff-szeged.hu/gff_international
UNIVERSITY OF UDINE <i>International Relations and Mobility</i>	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229	https://www.uniud.it/en/uniud-international/incoming-exchange-students

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>Office v. Palladio, 8 33100 UDINE ITALY</p>	<p>PIC- Number 999899281</p>	<p>phone: +39-0432- 556221</p> <p>International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497</p> <p>Prof. ISEPPI LUCA Luca.iseppi@uniud.it Dep. Of Food Sciences, Agriculture and Environment</p>	<p>general course catalogue: https://www.uniud.it/en/education/offer</p> <p>courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</p>
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B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
HU SZEGED04	I UDINE01	0819	Economics applied to agriculture	1 st , 2 nd	2 students x 6 months (12)	
I UDINE01	HU SZEGED04	0819	Economics applied to agriculture	1 st , 2 nd	2 students x 6 months (12)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Number of staff mobility periods
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⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility for Teaching	Staff Mobility for Training *
HU SZEGED04	I UDINE01	0819	Economics applied to agriculture	1 x 5 days (Min 2 days)	
I UDINE01	HU SZEGED04	0819	Economics applied to agriculture	1 x 5 days (Min 2 days)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU SZEGED04	-	English	Hungarian	B2	B2
I UDINE01		Italian A1	English B1		B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

Gál Ferenc College:

http://gff-szeged.hu/gff_international

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU SZEGED04	30 June	30 November
I UDINE01	15 May (nomination)	30 September (nomination)

[* to be adapted in case of a trimester system]

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. I UDINE01 cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- **I UDINE01** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

[Erasmus code]	WEB PAGE
I UDINE01	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects

HU SZEGED04:

The Hungarian grading scale is from 1 through to 5, where 1 is the lowest and 5 the highest grade.

Local Grading	Local Grading	Equivalent ECTS Grading	Equivalent ECTS Grading
5	Jeles	A	Excellent
4	Jó	B	Good
3	Közepes	C	Satisfactory
2	Elégséges	D / E	Pass / Sufficient
1	Elégtelen	F	Fail*
	Nem jelent meg	DNA	Did not attend*
	Nem vizsgázott	I	Incomplete*
	Aláírva	S	Signed*
	Megtagadva	R	Refused*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SZEGED04	thekes.isvan@gff-szeged.hu erasmus@gff-szeged.hu	http://gff-szeged.hu/gff_international
I UDINE01	ISS@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:




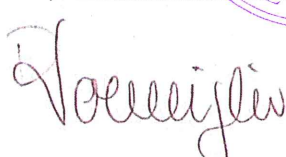
Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SZEGED04	thekes.isvan@gff-szeged.hu erasmus@gff-szeged.hu	http://gff-szeged.hu/gff_international
I UDINE01		<i>At the University of Udine:</i> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period. EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SZEGED04	thekes.isvan@gff-szeged.hu erasmus@gff-szeged.hu	http://gff-szeged.hu/gff_international_accommodation
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
HU SZEGED04	Dr. Gábor Kozma Rector of Gál Ferenc College	23/02/2018	 
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	20/02/18 	

⁸ Scanned signatures are accepted