



European Commission



University of Udine



UNIVERSITY OF
GOTHENBURG

Erasmus + Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-2017²
between programme countries
[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	<u>Claudia.schileo@uniud.it</u> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service <u>iss@uniud.it</u> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	<u>http://www.uniud.it/international-area/incoming-mobility</u> general course catalogue: <u>http://www.uniud.it/didattica/facolta</u> courses held in English: <u>http://www.uniud.it/international-area</u>
	I UDINE01	Professor/departmental coordinator: Monica COLITTI <u>monica.colitti@uniud.it</u> DISA - DIPARTIMENTO DI SCIENZE AGRARIE ED AMBIENTALI	
Göteborgs universitet Department of Biology and Environmental Science	S GOTEBOR01	Institutional Coordinator: Marlene Nordquist <u>marlene.nordquist@gu.se</u> Departmental coordinator Bente Eriksen Molau <u>bente.eriksen@bioenv.gu.se</u> Administrative contact Jenny Öjhage <u>jenny.ojhage@science.gu.se</u> Nomination contact Marie Lenngren <u>marie.lenngren@biology.gu.se</u>	<u>http://www.gu.se</u> <u>http://www.utbildning.gu.se/education/exchange-students/</u>

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Student Mobility numbers⁵ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle or undergraduate]	Study cycle [2 nd cycle or postgraduate]	Study cycle [PhD or doctoral cycle]	Number of student	Duration of stay for each students [number of months]
I UDINE01	S GOTEBOR01	421 biology and biochemistry	X	X		2	6
S GOTEBOR01	I UDINE01	421 biology and biochemistry	X	X		2	6

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	S GOTEBOR01	421	biology and biochemistry	To be defined	1
S GOTEBOR01	I UDINE01	421	biology and biochemistry	To be defined	1

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

D. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English	B1 (Italian)	
S GOTEBOR01		English	English	B2	

-Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.unlud.it/International-area>

E. Additional requirements

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

S GOTEBOR01	
WWW Students and Staff with Disabilities	www.gu.se/disabilities
Contact details	funktionshinder@gu.se +46 (0)31 786 1323

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
S GOTEBOR01	Nominations: May 1 st Application: May 15 th	Nominations: November 1st Application: November 15 th

2. The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).

3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).

4. The receiving institution will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

5. Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student. The University of Gothenburg will issue a transcript of record no later than 8 weeks after the assessment period has finished.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from October of the following new academic year.

G. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Institution WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
S GOTEBOR01	www.gu.se/gradingsystem

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
S GOTEBOR01		www.gu.se/visapermit

3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

S GOTEBOR01	
WWW Insurance Information?	www.gu.se/insurance
Contact details	exchangestudentinsurance@gu.se

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
S GOTEBOR01	studenthousing@gu.se +46 (0)31 786 2112 +46 (0)31 786 2135	www.gu.se/exchangestudenthousing

⁷ The sending and receiving institutions incoming and outbound mobile participants, according to the requirements of the ECHE.
¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

H. Signature of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸	stamp
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	7.1.14	<i>Mario Ballerini</i>	
S GOTEBOR01	Marlene Nordquist Head of International Partnerships International Centre	8.1.14	<i>Marlene Nordquist</i>	

UNIVERSITY OF
GOTHENBURG

⁸ Scanned signatures are accepted