



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-21² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ⁴ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| UNIVERSITY CORDOBA | E CORDOBA01 | Institutional Coordinator Prof. Enriqueta Moyano Cañete: Director of Internationalisation and Mobility Programmes Tel.: +34 957212552 Fax: +34 957212583 Email: direccion_ori@uco.es erasmus_estudios@uco.es movilidad.convenios@uco.es | http://www.uco.es/internacional/extranjeros/en |
| | | Academic Coordinator Rut Morales Crespo Vice-Dean of Mobility, International and Scientific Communication Faculty of Science | https://www.uco.es/organiza/centros/ciencias/ |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|--|--|--|--|
| | | Tel: +34 957 218584 Fax: +34 957 218606 internacionales.ciencias@uco.es | |
| UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY | I UDINEO1 PIC-Number 999899281 | Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 | https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer courses held in English: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses |

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|------------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| E CORDOBA01 | I UDINEO1 | 0521 | Environmental sciences | 1 st | 1 | 9 |
| I UDINEO1 | E CORDOBA01 | 0521 | Environmental sciences | 1 st | 1 | 9 |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|------------------------|---|---|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | |
| E CORDOBA01 | I UDINEO1 | 0521 | Environmental sciences | 1 | 5 |
| I UDINEO1 | E CORDOBA01 | 0521 | Environmental sciences | 1 | 5 |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁶ | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| E CORDOBA01 | | Spanish | English | B1 Spanish | B2 Spanish / English |
| I UDINEO1 | | Italian | Italian | B.1 | B.2 (English) |

-At the University of Udine: Courses held in English ARE offered within some DEGREE courses. A full list is consultable on our website: https://www.uniud.it/en/uniud-international?set_language=en

D. Additional requirements

At the University of Udine:

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINEO1.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the el period and changes to the original Learning Agreement on the website of I UDINEO1:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

E CORDOBA01

A list of subjects in English is offered. Learn more at:

<http://www.uco.es/internacional/extranjeros/en/courses#courses>

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures, etc...

Language courses: International students with knowledge of B2 Spanish or less are encouraged to participate in the intensive courses before their studies in Córdoba start. The courses are free of charge and are offered for two weeks in September-February.

The University of Córdoba welcomes students and staff with disabilities and provides an information and assistance center. Learn more at:

<http://www.uco.es/servicios/sad/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|--|--------------------------------|--------------------------------|
| E CORDOBA01 | 30 June | 31 December |
| I UDINEO1 | 15 May | 30 September |

[to be adapted in case of a trimester system]*

- **I UDINEO1** will send a detailed Erasmus nomination list by e-mail. I UDINEO1 cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINEO1** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- **I UDINEO1** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINEO1** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINEO1 within 5 weeks.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from 1st October of the following new academic year.

E CORDOBA01:

2. The receiving institution will send its decision within 6weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

| [Erasmus code] | WEB PAGE |
|--------------------|--|
| I UDINEO1 | https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects |
| E CORDOBA01 | Student performances are graded individually and not on a statistical basis. For details please visit our webpage: http://www.uco.es/internacional/extranjeros/en/erasmus (ECTS Guide) |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|---|
| E CORDOBA01 | movilidad.convenios@uco.es | http://www.uco.es/internacional/extranjeros/en/visas |
| I UDINEO1 | | https://www.uniud.it/en/uniud-international/incoming-exchange-students |

3. Insurance

At the University of Udine: Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.

EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

At the University of Cordoba: Information will be provided at

<https://www.uco.es/servicios/sega/informacion-general/seguro-complementario-de-accidentes>

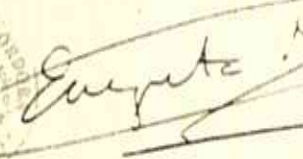

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|---|
| E CORDOBA01 | <p>A) Residence Hall:</p> <p>alojamiento@uco.es</p> <p>B) Local mentors for international students will provide the necessary support to find accommodation:</p> <p>internacionales.ciencias@uco.es</p> | http://www.uco.es/servicios/alojamiento/es/ |
| I UDINEO1 | | https://www.uniud.it/en/uniud-international/incoming-exchange-students |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁷ |
|-------------------------------|---|----------|---|
| ECORDOBA01 | Prof. ^a Enriqueta Moyano Cañete Director of Internationalisation and Mobility Programmes | 31/10/19 |  |
| I UDINEO1 | Vice Rector for Internationalization - prof. Giorgio Alberti | 6/11/19 |  |

⁷ Scanned signatures are accepted