



Regulations for the Conferment of the Title of Visiting Professor and Visiting Researcher

Article 1 - Scope

1. The University of Udine grants the title of "*visiting professor*" and "*visiting researcher*" to Italian or foreign scholars and experts of high scientific qualification, belonging to non-Italian universities, research, or higher education institutions, in order to foster the cultural and scientific development of the university in the international sphere as well as to enhance the international dimension of the university and its educational programmes by promoting the exchange of scientific and educational experiences with non-Italian institutions
2. According to the terms and conditions described in these Regulations, during his or her stay, a visiting scholar is granted a special status, which is to be understood as ownership of the rights and duties within the university, as provided for in Article 5 below.

Article 2 - Definitions

1. For the purposes of these Regulations, the following definitions are given:
 - *visiting professor* - a full or associate professor, or equivalent qualifications, or a scholar of high qualification entrusted with teaching activities, as part of a course of study or Ph.D.;
 - *visiting researcher* - a full or associate professor, or equivalent qualifications, or a researcher, who has been appointed to primarily conduct research activities within a research facility or one or more departments.
2. Unless otherwise justified, the period of activity of the *visiting professor* is between three and twelve months; the period of activity of the *visiting researcher* is between one and twelve months.

Article 3 - Request and recognition of the title

1. A request for recognition of the title of *visiting professor* or *visiting researcher* shall be made to the Rector by the relevant department, with a resolution passed by its Council.
2. The resolution specifies:
 - a) the personal details of the professor, researcher, "scholar" and/or "expert" and the title to be conferred;
 - b) the institution or entity to which he/she is affiliated;
 - c) the possible agreement/convention with the aforementioned institution, if formally stipulated, or the possible authorization or justification of the scholar's permanence at the University of Udine;

- d) a description of the academic qualification of the person involved, as indicated by his/her curriculum vitae, publications, and any other information describing his/her educational and academic profile;
 - e) the description of the activities to be undertaken:
 - for teaching activities, the type of assigned activity and the period of performance is defined, which takes into account the provisions of the Degree Programme and the academic calendar, the specific skills of the scholar, and the disciplinary sector of teaching;
 - for research, an indication is given of the research project and the name of its manager;
 - f) the period of the scholar's stay at the University;
 - g) the host department and the internal faculty member of reference;
 - h) the commitment of the department to assume full reimbursement of necessary expenses;
 - i) the commitment of the department to provide:
 - i. a workstation within the host facility;
 - ii. the equipment required to carry out the planned activities;
 - iii. assistance and advice for the fulfilment of residence permit procedures, in cooperation with the relevant Public Administration Offices.
3. The title is awarded by the Rector by means of his/her own order. The related status is recognized throughout the period of activity at the University.

Article 4 - Remuneration for teaching activities carried out by a *visiting professor* through specific budget allocations

1. If the University makes funding available for visiting professors with teaching contracts dedicated to distinguished foreign scholars or professionals, the remuneration provided is all-inclusive in nature and is determined, upon the proposal of the interested department, by the Board of Directors, pursuant to Article 23, paragraph 3, of Italian Law dated December 30 2010, number 240.

Article 5 - Obligations and rights related to the title

1. The *visiting* scholar is obliged to carry out his/her activities in accordance with the agreed teaching and/or research programme and to comply with all statutory and regulatory provisions of the University, including the provisions on workplace safety and the code of ethics.
2. The *visiting professor* may serve on professorial examination committees and final examination committees for the awarding of degrees. He/she may also participate as an associate member, without the right to vote, in the meetings of the Course and Department Councils of the host department, for the entire period of his/her stay.
3. The *visiting researcher* may participate as an associate member, without voting rights, in the meetings of the Council of the host department, for the entire period of the stay; during the stay, the visiting researcher retains ownership of his/her research funds

Article 6 - Final provisions and effective date

1. For all matters not governed by these Regulations, existing laws, rules of Statute and regulations are applicable.
2. These Regulations, which are issued by Rectoral Decree, become effective on the day after they are issued.



HR EXCELLENCE IN RESEARCH

The translation of these Regulations is part of the actions aimed at implementing the Human Resources Strategy for Researchers (HRS4R). The official and legally-binding Regulations are in Italian only. This document is only meant to provide information in English on the contents of the Regulations.